



THE CORPORATION OF THE
TOWNSHIP OF RAMARA

Proud History – Progressive Future

Lagoon City Parks & Waterways Commission

Agenda Additions

Thursday, September 14, 2017 – 9:30 a.m.

- 4.2 Minutes of the Special Meeting held September 13, 2017
- 5.1 Amended Accounts Voucher #9 dated September 14, 2017
- 6.7 C.C. Tatham & Associates Payment Certificate #2 – Footbridge Works
- 9.2 Closed Session Minutes dated September 13, 2017



THE CORPORATION OF THE TOWNSHIP OF RAMARA

Proud History – Progressive Future

Special Meeting Lagoon City Parks & Waterways Commission Minutes

Wednesday, September 13, 2017

A special meeting of the Lagoon City Parks & Waterways Commission (LCPWC) was held at the Township of Ramara Administration Centre with the following members and staff present:

Present	Commissioner	Robert Para
	Commissioner	Robert Poyntz
	Deputy Mayor	John O'Donnell
	Councillor	Kal Johnson
	Secretary	Cathy Wainman
	Township Engineer	Tim Collingwood
	Township Engineer	Nick Smith
Absent	Chair	Todd Billinger

1. OPENING OF THE MEETING

Robert Para opened the meeting at 9:30 a.m.

2. DISCLOSURE OF PECUNIARY INTEREST

3. CLOSED SESSION

RESOLUTION NUMBER PW.108.17

MOVED BY: O'DONNELL

SECONDED BY: POYNTZ

THAT we go into closed session at 9:31 a.m. to discuss a potential litigation matter and a litigation matter.

CARRIED.

RESOLUTION NUMBER PW.109.17

MOVED BY: O'DONNELL

SECONDED BY: POYNTZ

THAT we came out of closed session at 10:20 a.m.

CARRIED.

RESOLUTION NUMBER PW.110.17

MOVED BY: O'DONNELL

SECONDED BY: JOHNSON

THAT C.C. Tatham proceed as directed with respect to the potential litigation matter

CARRIED.

RESOLUTION NUMBER PW.111.17

MOVED BY: POYNTZ

SECONDED BY: JOHNSON

THAT staff proceed as directed with respect to the litigation matter.

CARRIED.

5. ADJOURNMENT

RESOLUTION NUMBER PW.112.17

MOVED BY: POYNTZ

SECONDED BY: O'DONNELL

THAT we adjourn at 10:21 a.m.

CARRIED.

LCPW ACCOUNTS VOUCHER #2017-9

September 14, 2017

PAYEE	DESCRIPTION OF WORK	AMOUNT	HST	TOTAL ACCOUNT
Canadian Aquatic Harvesters	Transporter Rental Aug 1-Sep 11	\$40,545.00	\$5,270.85	\$45,815.85
Robert Poyntz	Expense Claim - trip to U.S.	\$451.87		\$451.87
Home Hardware	Picnic Table	\$225.00	\$29.25	\$254.25
Telford Property Management	July Grass Cutting	\$975.00	\$126.75	\$1,101.75
Inglis HVAC & Electrical	Fountain Timer	\$95.00	\$12.35	\$107.35
Mid Ontario Disposal	August Lifts	\$77.52	\$10.08	\$87.60
Telford Property Management	August Grass Cutting	\$975.00	\$126.75	\$1,101.75
Brechin Dry Dock Marine	Gate Repair on Pontoon Boat	\$50.00	\$6.50	\$56.50
Canadian Aquatic Harvesters	Transporter Contract Extension	\$18,503.24	\$2,405.42	\$20,908.66
Joe Harrigan	Part two of three of 2017 contract	\$14,566.97		\$14,566.97
Kal Johnson	Expense Claim - trip to U.S.	\$2,266.74		\$2,266.74
Josh Kavanagh	Expense Claim - trip to U.S.	\$116.81		\$116.81
C.C. Tatham	Return Shorewall Inspections	\$2,612.00	\$339.56	\$2,951.56
TOTAL		\$81,460.15	\$8,327.51	\$89,787.66

Note: Township receives back 86.462% of the HST

THE CORPORATION OF THE
TOWNSHIP OF RAMARA
Proud History - Progressive Future

EXPENSE CLAIM

NAME: Josh Kavanagh


DATE: Aug 28 → Aug 30 (LCPW - BARUE)

EVENT DATE	Aug 28	Aug 29	Aug 30			TOTAL
From (City)						
To (City)						
Distance (Km)						
Km Allowance	0.45	0.45	0.45	0.45	0.45	
Parking/Taxi						
Accommodation						
Miscellaneous						
Miscellaneous						
Per Diem:						
Meals:						
Breakfast	9.73 USD = 712.47 CDN		8.84 USD 1154 CDN			24.01 \$0.00
Lunch			16.83 CDN			16.83 \$0.00
Dinner	36.53 USD 47.41 CDN	22.35 USD 28.96 CDN				75.97 \$0.00

(claim the total amount including HST)

TOTAL: \$ 116.01

DATE:	DETAILS

Signature: 

~~~~~ACCOUNTING DEPT USE~~~~~

|                |          |        |
|----------------|----------|--------|
| G/L ALLOCATION | VENDOR:  | KAV002 |
|                | CHQ #    |        |
|                | CHQ DATE |        |
|                |          |        |

Approved: PLEASE SEE RECEIPTS FOR SIGNATURE

TONY ROMAS #7  
1160 Wellington Road  
London ON N6E 1M3  
519-681-7427

\*\* TRANSACTION RECORD \*\*

Tran. #: 29003  
User ID: \*\*\*\*

Visa Credit Purchase  
XXXXXXXXXXXX8083 C  
AID: A0000000031010

Amount \$13.83  
Tip \$3.00  
=====

TOTAL CAD\$16.83

APPROVED 056621  
00-001 056621  
TRC07WSZ/TRC07WC2  
095001001006  
2017/08/30 13:55:22

TUR: 0080008000  
TSI: F800

No signature required

Customer Copy

THANK YOU  
Come Again

\*\*\*\*\* How'd We Do? \*\*\*\*\*

\* \*  
\* Tell us about your \*  
\*Cracker Barrel Old Country Store\*  
\*visit and you'll be entered into\*  
\* a monthly drawing to win \*  
\* your choice of either a \*  
\* Cracker Barrel Rocker or \*  
\* \$100 Cracker Barrel Gift Card \*  
\* ONLINE at: \*  
\* crackerbarrel-survey.com \*  
\* or by PHONE \*  
\* 1-800-651-6565 \*  
\* ENTER YOUR ACCESS \*  
\* CODE=208-240-8206-616 \*  
\*(Access Code expires in 7 days) \*  
\* Visit crackerbarrel.com for \*  
\* official sweepstakes rules. \*  
\* Encuesta disponible en español \*  
\* \*  
\* No purchase necessary. \*  
\* Open to legal US & DC \*  
\* residents, 18 and older. \*  
\* Void where prohibited. \*  
\*\*\*\*\*



Cracker Barrel Store #208  
Roseville, MI  
1329647 Joo B 2  
-----  
TBL 213/1 8206 GST 3  
AUG28'17 9:37AM  
-----

1 WATER 0.00  
1 SMKHOUSE TKY SAU 7.29  
OVER EASY  
Subtotal 7.29  
Tip 2.00  
State&Local Tax 0.44  
Total 9.73  
Charged Tip \$ 2.00  
REF:324340  
AUTHCODE:08365I  
XXXXXXXXXXXX8083  
VISA 9.73  
--1668499 CLOSED AUG28 10:16AM--  
Thank You  
Please Come Back  
www.CrackerBarrel.com

Dine In

Denny's Restaurant #1293  
2560 Airport Road  
Jackson, MI 49201  
(517) 782-0025

30/2017 8:14:04 AM  
Order: 499701 Server: Billie C  
Party: 39 Guests: 3  
Tap Water 0.00  
BYO Slam 6.99  
SubTotal 6.99  
Tax 0.42  
Gratuity 1.48  
**Total 8.89**  
Visa 8.89  
Acct:XXXXXXXX8083

\*\*\*\*\*  
We value your opinion.  
Go to [www.DENNYSLISTENS.com](http://www.DENNYSLISTENS.com) or  
call 1-858-260-6011 within 3 days and  
tell us about your dining experience.  
FREE STACK OF PANCAKES  
on your next visit with a  
beverage purchase and  
a CHANCE to WIN CASH DAILY

Están disponibles en español

Survey Code: 08307-08129-3499701

Order Validation Code: \_\_\_\_\_  
Must be redeemed within 30 days.



No substitutions. Receipt must be attached  
Complete rules and eligibility at  
[www.dennyslistens.com](http://www.dennyslistens.com)

\*\*\*\*\*  
Go to [dennys.com](http://dennys.com) and join Denny's Rewards  
to receive exclusive offers and the latest  
news delivered right to your inbox  
\*\*\*\*\*

Customer Copy

Water Street Brewery  
3191 Golf Road  
Delafield, WI 53018  
(262) 646-7878

Date: Aug28'17 06:31PM  
Card Type: Visa  
Acct #: XXXXXXXXXXXX8083  
Card Entry: SWIPED  
Trans Type: PURCHASE  
Auth Code: 04218I  
Check: 9491  
Table: 81/3  
Server: 999 SAMANTHA  
Subtotal: 31.53  
\*\*\*\*\* GUEST COPY \*\*\*\*\*  
Tip 5.00  
Total 36.53

\*\*\*\*\* GUEST COPY \*\*\*\*\*  
Please Retain For Your Records

For your convenience we are  
providing the following  
gratuity calculations:

15% is \$4.50  
18% is \$5.40  
20% is \$6.00

2696 Bob McClain Dr  
Jackson, MI 49202

Server: Stacy DOB: 08/29/2017  
10:13 PM 08/29/2017  
Table 8/2 2/2002

SALE

Visa 2097167  
Card #XXXXXXXXXXXX8083  
Magnetic card present: KAVANAGH JOSHUA D  
Card Entry Method: S

Approval: 005121


Amount: \$ 19.35  
+ Tip: 3.00  
= Total: 22.35

I agree to pay the above  
total amount according to the  
card issuer agreement.

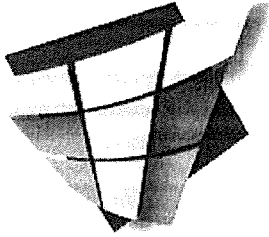
X \_\_\_\_\_

Thanks for coming by!!  
Hope to see you again soon!!

Guest Copy

|              |              |                                                                                                                                                     |         |
|--------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| Aug 30, 2017 | Sep 1, 2017  |  DENNY'S INC JACKSON, MI<br>8.89 USD @ 1.298087                    | \$11.54 |
| Aug 30, 2017 | Aug 31, 2017 |  TONY ROMA'S-LONDON<br>LONDON, ON                                  | \$16.83 |
| Aug 29, 2017 | Aug 31, 2017 |  HOLIDAY INN KEMS<br>RESTAURA JACKSON, MI 22.35<br>USD @ 1.295749  | \$28.96 |
| Aug 28, 2017 | Aug 30, 2017 |  WATER STREET LAKE<br>COUNTR DELAFIELD, WI 36.53<br>USD @ 1 286887 | \$47.01 |
| Aug 28, 2017 | Aug 29, 2017 |  CRACKER BARREL #208<br>ROSEV ROSEVILLE, MI 9.73 USD<br>@ 1.281603 | \$12.47 |





**C.C. Tatham & Associates Ltd.**  
Consulting Engineers

Collingwood    Brudenbridge    Orillia    Barrie    Ottawa

115 Sandford Fleming Drive, Suite 200  
Collingwood, Ontario L9Y 5A5  
Tel: (705) 444-2565  
Fax: (705) 444-2327  
Email: [info@cctatham.com](mailto:info@cctatham.com)  
Web: [www.cctatham.com](http://www.cctatham.com)

Invoice No. 50236

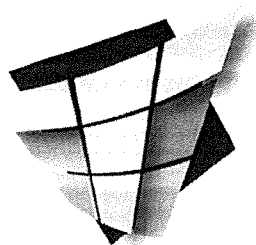
**Cathy Wainman**  
Lagoon City Parks & Waterways Commission  
P.O. Box 130  
2297 Highway #12  
Brechtin, ON L0K 1B0

Project No. 316803  
August 31, 2017

Re: Lagoon City Shorewalls

|                      | Metres | Fee/Metre |                                 |
|----------------------|--------|-----------|---------------------------------|
| Shorewall Inspection | 326.50 | \$8.00    | \$ 2,612.00                     |
| Subtotal             |        |           | <b>\$2,612.00</b>               |
| HST 121965545        |        |           | <u>\$339.56</u>                 |
| <b>TOTAL</b>         |        |           | <b><u><u>\$2,951.56</u></u></b> |

TERMS: NET 30 DAYS; 1.5% PER MONTH ON OVERDUE ACCOUNTS



**C.C. Tatham & Associates Ltd.**  
Consulting Engineers

Collingwood    Bracebridge    Orillia    Barrie    Ottawa

50 Andrew Street South Suite 100  
Orillia, Ontario L3V 7T5  
Tel (705) 325-1753  
Fax (705) 325-7420  
Email [info@cctatham.com](mailto:info@cctatham.com)  
Web [www.cctatham.com](http://www.cctatham.com)

September 13, 2017

via email ([cwainman@ramara.ca](mailto:cwainman@ramara.ca))  
CCTA File 306844-6

**Cathy Wainman**  
Secretary/Treasurer  
Lagoon City Parks and Waterways Commission  
2297 Highway #12, P.O. Box 130  
Breachin, ON L0K 1B0

**Re: Lagoon City Pedestrian Bridges – South Bridge Replacement  
Payment Certificate No. 2**

Dear Ms. Wainman:

Please find enclosed the following information for your review and approval:

- Progress Payment Certificate (PC) No. 2;
- Contractors Progress Draw submission; and
- Workplace Safety and Insurance Board Certificate valid until February 19, 2018.

PC No. 2 relates to work completed for the period ending August 18, 2017 and constitutes Substantial Performance of the Contract. As per the request of the Lagoon City Parks and Waterways Commission, an owner's setoff of \$37,000 has been applied to PC No. 2 based on issues related to the construction delays (Substantial Performance of the Contract was to be completed by June 5, 2017).

Should you approve of the information provided, we recommend direct payment be made to Galcon Marine Ltd. in the amount of \$91,467.17, including HST.

Please call if you have any questions or require any further information.

Yours truly,  
C.C. Tatham & Associates Ltd.

Nick Smith, B.Eng.Mgt., M.A.Sc., P.Eng  
Intermediate Engineer

NLS:ha

Copy: Shaun Gallagher (Galcon Marine Ltd., [shaun.galcon@bellnet.ca](mailto:shaun.galcon@bellnet.ca))

S:\2006\306844 - Lagoon City Pedestrian Bridges (File from Collingwood)\306844-06 South Bridge Replacement\Payment Certificates\ - Wainman- PC #2.docx





CORPORATION OF THE TOWNSHIP OF RAMARA  
LAGOON CITY PEDESTRIAN BRIDGES - SOUTH BRIDGE REPLACEMENT  
306844-6

DETAIL SHEET FOR PROGRESS PAYMENT CERTIFICATE No. 2  
FOR WORK COMPLETED TO: August 18, 2017

| ITEM NO.                                                            | DESCRIPTION                | UNIT | EST. QUANT. | CONTRACT UNIT PRICE | TOTAL CONTRACT PRICE | PREVIOUS |              | CURRENT |              | TOTAL TO DATE |              |
|---------------------------------------------------------------------|----------------------------|------|-------------|---------------------|----------------------|----------|--------------|---------|--------------|---------------|--------------|
|                                                                     |                            |      |             |                     |                      | QTY.     | AMOUNT       | QTY.    | AMOUNT       | QTY.          | AMOUNT       |
| 2.1                                                                 | Temporary Shoring          | LS   | 1           | \$72,551.00         | \$72,551.00          | 40%      | \$29,020.40  | 60%     | \$43,530.60  | 100%          | \$72,551.00  |
| 2.2                                                                 | A-Frame Replacement        | LS   | 1           | \$41,116.00         | \$41,116.00          | 100%     | \$41,116.00  | 0%      | \$0.00       | 100%          | \$41,116.00  |
| 2.3                                                                 | Replacement of Stringers   | ea.  | 19          | \$2,091.00          | \$39,729.00          | 19       | \$39,729.00  | 0       | \$0.00       | 19            | \$39,729.00  |
| 2.4                                                                 | Replacement of Bridge Deck | LS   | 1           | \$39,900.00         | \$39,900.00          | 0%       | \$0.00       | 100%    | \$39,900.00  | 100%          | \$39,900.00  |
| 2.5                                                                 | Replacement of Guards      | ft.  | 200         | \$91.10             | \$18,220.00          | 0        | \$0.00       | 200     | \$18,220.00  | 200           | \$18,220.00  |
| 2.6                                                                 | Structural Steel Coating   | LS   | 1           | \$5,745.00          | \$5,745.00           | 0%       | \$0.00       | 100%    | \$5,745.00   | 100%          | \$5,745.00   |
| 2.7                                                                 | Environmental Protection   | LS   | 1           | \$6,650.00          | \$6,650.00           | 0%       | \$0.00       | 100%    | \$6,650.00   | 100%          | \$6,650.00   |
| 2.8                                                                 | Site Restoration           | LS   | 1           | \$20,748.00         | \$20,748.00          | 0%       | \$0.00       | 100%    | \$20,748.00  | 100%          | \$20,748.00  |
| 2.9                                                                 | Contingency Allowance      | LS   |             |                     | \$30,000.00          |          |              |         |              |               |              |
| TOTAL CONTRACT PRICE (INCL. PROVISIONAL ITEMS & CONTINGENCY ALLOW.) |                            |      |             |                     | \$274,659.00         |          | \$109,865.40 |         | \$134,793.60 |               | \$244,659.00 |



**INVOICE**

Invoice No.: 2849  
 Date: Aug 21, 2017  
 Page: 1

**Sold to:** Township of Ramara, The  
 P.O. Box 130  
 Brechin, ON L0K 1B0

**Ship to:** Township of Ramara, The  
 P.O. Box 130  
 Brechin, ON L0K 1B0

**Business No.:** 101920049RP0001

| Quantity                                                 | Description                                           | Tax | Unit Price          | Amount     |
|----------------------------------------------------------|-------------------------------------------------------|-----|---------------------|------------|
|                                                          | Job #1615 Attn: Nick Smith Email: nsmith@cctatham.com |     |                     |            |
| 1                                                        | 2.1 - Temporary Shoring - 60%                         | H   | 43,530.60           | 43,530.60  |
| 1                                                        | 2.4 - Replacement of Brdige Deck - 100%               | H   | 39,900.00           | 39,900.00  |
| 1                                                        | 2.5 - Replacement of Guards - 100%                    | H   | 18,220.00           | 18,220.00  |
| 1                                                        | 2.6 - Structural Steel Coating - 100%                 | H   | 5,745.00            | 5,745.00   |
| 1                                                        | 2.7 - Environmental Protection - 100%                 | H   | 6,650.00            | 6,650.00   |
| 1                                                        | 2.8 - Site Restoration - 100%                         | H   | 20,748.00           | 20,748.00  |
|                                                          | H - HST 13%                                           |     |                     |            |
|                                                          | HST                                                   |     |                     | 17,523.17  |
| Galcon Marine Ltd HST: #10192 0049                       |                                                       |     |                     |            |
| <b>Comment:</b> TERMS: NET 30 DAYS INTEREST 2% PER MONTH |                                                       |     | <b>Total Amount</b> | 152,316.77 |

**Clearance Certificate / Certificat de décharge**

| Contractor Legal /<br>Trade Name /<br>Appellation<br>commerciale ou<br>raison sociale de<br>l'entrepreneur | Contractor Address /<br>Adresse de<br>l'entrepreneur | Contractor<br>Classification Unit<br>and Description /<br>Unité de classification<br>de l'entrepreneur et<br>description | Principal Legal /<br>Trade Name /<br>Appellation<br>commerciale ou<br>raison sociale de<br>l'entrepreneur<br>principal | Principal Address /<br>Adresse de<br>l'entrepreneur<br>principal | Clearance certificate<br>number / Numéro du<br>certificat de décharge | Validity period (dd-<br>mmm-yyyy) / Période<br>de validité<br>(jj/mm/aaaa) |
|------------------------------------------------------------------------------------------------------------|------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------|-----------------------------------------------------------------------|----------------------------------------------------------------------------|
| GALCON MARINE LTD                                                                                          | 7 ALDEN AVE,<br>TORONTO, ON,<br>M8Z1C4, CA           | 1000-007: Non-Exempt<br>Partners and Executive<br>Officers in Rate Group<br>732<br>4129-001: Other Heavy<br>Construction | The Corporation of the<br>Township of Ramara /<br>The Corporation of the<br>Township of Ramara                         | P.O. Box 130, Ramara,<br>ON, L0K 1B0, CAN                        | E200000D61JP                                                          | 06-Sep-2017 to 19-<br>Feb-2018                                             |