
Township of Ramara
Committee of the Whole
Monday, November 6, 2017
Report 14/17

Present	Basil Clarke	Mayor
	John O'Donnell	Deputy Mayor
	Marilyn Brooks	Councillor
	Margaret Sharpe	Councillor
	Erika Neher	Councillor
	John Appleby	Councillor
Absent	Kal Johnson	Councillor
	Janice McKinnon	Chief Administrative Officer
	Jennifer Connor	Legislative Services Mgr/Clerk
	Cathy Wainman	Council/Committee Co-ordinator
	Dave McCarthy	Fire & Rescue Services Mgr/Fire Chief
	Kathy-Jo Sipos	Municipal Works Manager
	Brittany Wilson	Human Resources Coordinator

Section "A"

1. OPENING OF THE MEETING BY THE MAYOR

Committee of the Whole met at 9:30 a.m. in the Council Chambers and recommends the following to Council:

2. DISCLOSURE OF PECUNIARY INTEREST

Mayor Clarke declared a pecuniary interest with respect to the gift card portion of Item 5.4 Report AD-16-17 and a portion of Item 10.1, the nature being his daughter is an employee of the Municipality and directly affected by these parts of the reports. Mayor Clarke left the room during discussions and did not comment or vote on the matter.

3. DEPUTATIONS BY TOWNSHIP CONSULTANTS AND/OR STAFF

4. TRANSPORTATION SERVICES

- 4.1 CW.305.17 THAT we receive the memo dated November 6, 2017 from the Municipal Works Manager regarding Municipal Works Incident Report.
- 4.2 CW.306.17 THAT we receive the memo dated November 6, 2017 from the Municipal Works Manager regarding 2017 Works Incident.
- 4.3 CW.307.17 THAT we receive Report WD-39-17 regarding 11 Fernwood Lane – Entrance Permit Payment Outstanding.
AND THAT the driveway access be removed from 11 Fernwood Lane at the property owner's expense.
- 4.4 CW.308.17 THAT Report WD-40-17 regarding Lagoon City Emergency Exit be received as information;
AND THAT we commence investigating the feasibility of constructing a bridge.
AND THAT we request a meeting with CN, the MP and members of Council at the 2018 ROMA Conference in January for possible solutions for an emergency exit for Lagoon City.
- 4.5 CW.309.17 THAT Report WD-41-17 regarding Concession Road 1 Railway Improvement Agreement, be received;
AND THAT a Bylaw be presented to authorize the Mayor and Clerk to enter into an agreement with the Canadian National Railway Company to install a crossing warning system consisting of flashing lights, automatic gates, bells and constant warning device at the grade crossing of Concession Road 1, mileage 69.76, Bala Subdivision, Township of Ramara.
AND THAT funds currently in the 2017 operating budget be carried over to 2018.
AND THAT we request our solicitor review the agreement prior to signing.

Bill Kahler asked for staff to come up with options to establish an alternative exit from Lagoon City.

5. ADMINISTRATION/FINANCE/PERSONNEL

- 5.1 CW.310.17 THAT Report CD-16-17 regarding the Lagoon City Shorewall Inspection Program be received as information.

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- 5.2 CW.311.17 THAT Report AD-13-17 be received.
AND THAT the authority to deal with Section 357 and 358 of the Municipal Act, 2001, be delegated to the Manager of Financial Services/Treasurer;
AND THAT the appropriate bylaw be presented to Council for consideration.
- 5.3 CW.312.17 THAT we receive Report AD-14-17 regarding the "We Own It" Campaign.
- 5.4 CW.313.17 THAT Report AD-16-17 be received;
AND THAT the suggested motion be split into two separate motions.
- CW.314.17 THAT \$2,000 be allocated in the budget each year for the Staff Social Committee.
- 5.5 CW.315.17 THAT we receive the memo from the Manager of Treasury Services/Treasurer regarding insurance;
AND THAT we authorize the Treasurer to send out Request for Quotations for the 2018-2019 insurance year.
- 5.6 CW.316.17 THAT we receive the memo from the Legislative Services Manager/Clerk regarding a meeting with MPP Patrick Brown.
AND THAT we advertise for a Special Council Meeting on November 24, 2017 at 9:00 a.m.

6. CULTURE & RECREATION SERVICES

7. ENVIRONMENTAL SERVICES

8. PLANNING & DEVELOPMENT SERVICES

- 8.1 CW.317.17 THAT we receive the memo from the Economic Development Officer regarding the Ramara Chamber of Commerce Membership Guide;
AND THAT we submit the Industrial Park Advertisement, as presented, to the Membership Guide.

9. PROTECTIVE SERVICES

- 9.2 CW.318.17 THAT Report FD-22-17 be received;
AND THAT a bylaw be presented to Council to authorize the Mayor and Clerk to renew the agreement with the County of Simcoe's County wide Multi-Disciplinary Hazardous Materials Incident Response Team (formerly known as the County of Simcoe Multi-Disciplinary chemical, Biological, Radiological, Nuclear (CBRN) and Explosive Incident Response Team.

10. CLOSED SESSION, IF REQUIRED

We went into Closed Session from 11:00 a.m. to 12:55 p.m. to discuss a personal matter.

CW.319.17 THAT we waive the hour of adjournment in order to complete the agenda.

We went back into Closed Session from 12:56 p.m. to 1:14 p.m. to continue discussions regarding a personal matter.

Section "B"

- 5.4 CW.321.17 THAT we continue to provide staff with a \$50 gift card at Christmas.

Section "C"

- 9.1 CW.322.17 THAT we receive Report FD-21-17;
AND THAT a bylaw be presented to authorize the Mayor and Clerk to sign a Memorandum of Understanding for Provisions of Technical Rescue Services with Barrie Fire and Emergency Services for one year;
AND THAT we investigate with the County to provide this service.

Section "D"

- 10 1 CW.320.17 THAT we discussed Part 1 of Report AD-15-17 regarding Succession Planning.
AND THAT staff proceed as directed.

Section "E"

- 10.1 CW.320.17 THAT we discussed Part 2 of Report AD-15-17 regarding Succession Planning.
AND THAT staff proceed as directed.

Section "F"

- 10.1 CW.320.17 THAT we discussed Part 3 of Report AD-15-17 regarding Succession Planning.
AND THAT staff proceed as directed.

11. ADJOURNMENT

Committee of the Whole adjourned at 1:17 p.m.