

THE CORPORATION OF THE TOWNSHIP OF RAMARA

BYLAW NO. 2019.39

BEING A BYLAW TO AMEND FEES OR CHARGES BYLAW 2017.18

WHEREAS Section 391 of the Municipal Act, 2001, authorizes a municipality to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control. 2006, c. 32, Sched. A, s. 163 (1).

AND WHEREAS Council passed Bylaw 2017.18 on March 27, 2017 to impose fees or charges for the Township of Ramara;

AND WHEREAS it is the desire of Council to amend Bylaw 2017.18 Section 3 and Schedules A, B, E and F;

NOW THEREFORE, the Council of the Township of Ramara hereby enacts as follows:

1. **THAT** Section 3 of Bylaw 2017.18 be amended to read "...50% of the calculated charge for a period of 30 days following the date of billing".
2. **THAT** Section 6 of Bylaw 2017.18 be amended to read "...at the rate of 1.25% per month commencing on the 31st day after the due date."
3. **THAT** Schedules A, B, E and F of Bylaw 2017.18 be replace with the attached Schedules A, B, E and F.
4. **THAT** this Bylaw shall come into force and take effect on the date of passing.

BYLAW READ A FIRST, SECOND AND THIRD TIME AND PASSED THIS 13TH DAY OF MAY 2019.



BASIL CLARKE, MAYOR



JENNIFER CONNOR, CLERK

SCHEDULE "A" - GENERAL ADMINISTRATION FEES AND CHARGES

Design Criteria
Official Plan
Zoning Bylaw
Township Maps
Fire Department Road Atlas
Consultant Prepared Reports/Studies
Blue Box
Green Bin
Compliance Letters
Fax Machine Public Use
Township lapel pins
Photocopies
NSF Cheque
Tax Sale Admin Fees
Duplicate Tax Receipt
Swearing Affidavits
File Searches
Removal of Election Signs
Election Mailing Lists
Encroachment Agreements
Fence Viewing
Pound Keeper Attendance
Canine Impound Fees
LCPW Wristbands
LCPW Shorewalls
Cemetery Rates
Bird Scare Tape
Audio Recordings

SCHEDULE "B" - LICENSING FEES

Lottery Licensing (Bingo, Nevada, Raffles)
Business Licensing (Hawker & Peddler, Salvage/Wrecking, Refreshment Vehicle)
Kennel Licensing
Dog Licenses

SCHEDULE "C" - CULTURE, PARKS, RECREATION FEES AND CHARGES

swimming lessons
Ramara Centre rental Rates
Soccer Field Rentals
Baseball Diamond rentals - with and without lights

SCHEDULE "D" - WORKS DEPARTMENT FEES

Weed cutting
Long Grass cutting
Excess Soil Delivery
Culvert Inspections
Tile Drainage inspection fees
Municipal Addressing
Alternate Power Signage

SCHEDULE "E" - ENVIRONMENTAL SERVICESWater shut-off and turn-onFinal Meter ReadsAfter Hours request for water shut-off/turn-onWater Meter RepairsWater permitBrechin Water Tower CoinsSeptage ReceivingPre-Sale Sump pump discharge inspections & Re-inspectionsSource Water ProtectionWater Meter removal and storageExtra Visits to properties for Water & Sewer**SCHEDULE "F" - PROTECTION/ENFORCEMENT SERVICES**Policing FeesOutdoor wood burning appliancesTopsoil removal, placing, dumpingProperty Maintenance InspectionsFire Department InspectionsFire Apparatus Stand-byTechnical RescueSpecialty apparatus Response to Non Reciprocal fire DepartmentsOther Fire Services Responses and RequestsAdditional Expenses

SCHEDULE "A"
GENERAL FEES

	SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Design Criteria & Drawings				
		100.00	each	in advance
Official Plan				
	Township of Ramara OP	62.00	each	in advance
	Amendment	15.00	each	in advance
Zoning Bylaw				
	Township of Ramara ZB	78.00	each	in advance
	Amendments	5.00	each	in advance
Township Maps				
	26"x28"	11.00	each	in advance
	Official Plan Map	16.00	each	in advance
	Ward Map	16.00	each	in advance
Fire Dept Road Atlas				
	black and white	16.00	each	in advance
	colour	42.00	each	in advance
Consultant Prepared Reports/Studies				
	1 - 20 pages	11.00	each	in advance
	21 - 40 pages	21.00	each	in advance
	41 - 60 pages	31.00	each	in advance
	61 - 80 pages	42.00	each	in advance
	81 - 100 pages	52.00	each	in advance
	over 100 pages	78.00	each	in advance
Blue Box				
	new	free		
	replacement with damaged box returned	free		
	additional	5.46	each	in advance
Green Bin				
	new	free		
	replacement when damaged bin returned	free		
	additional	15.00		
Compliance Letters				
	building & zoning	60.00	each property	in advance
	septic	30.00	each property	in advance
	subdivision	60.00	each property	in advance
	site plan	30.00	each property	in advance
	tax certificates	40.00	each property	in advance

SCHEDULE "A"
GENERAL FEES

	SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Fax Machine Public Use				
	Local call	1.00	per page	in advance
	long distance	2.00	first page	in advance
		1.00	each additional page	in advance
Township lapel pins				
		2.50	each	in advance
Photocopies				
		0.38	each page	in advance
NSF Cheque				
		30.00	each return	posted to account
Tax Sale Administration Fees				
		300.00	each property	at time of registration
Duplicate Tax Receipt				
		10.00	each	in advance
	Tax History Searches (info no longer on computer)	25.00	each year	in advance
Swearing Affidavits				
		20.00	each document	in advance
File Searches (upon request in writing)				
		7.80	for each 15 minutes	in advance
Election Mailing Lists				
	Preliminary List of Electors	26.00	each diskette	in advance
	Mailing List of Voters for area wide candidates - electronic	355.00	each diskette	in advance
	Mailing List of voters for individual wards - electronic	460.00	each diskette	in advance
	Refunds for mailing lists in electronic format in excess of one purchase		proportional to number of lists sold	
Encroachment Agreements				
	Refundable deposit for legal fees	1,100.00	each agreement	in advance
	Annual fee for duration of agreement	100.00	annually	January 1 each year
Fence Viewing				
	initial meeting	200.00	each meeting	in advance
	each subsequent meeting	170.00	each meeting	immediately following provision of service
Pound Keeper Attendance				
		65.00 plus costs	each call	immediately folloiwng provision of service

SCHEDULE "A"
GENERAL FEES

SERVICE/ITEM		FEE	UNIT MEASURE	PAYMENT DUE
Canine Impound Fees				
	Boarding Fees - 1st impound in year	20.00	per day/per dog	in advance
	Boarding Fees - 2nd and subsequent impounds in same year	25.00	per day/per dog	in advance
	Quarantine Dog	30.00	per day/per dog	in advance
	Hygiene Required	20.00	each dog	in advance
	Adoption - with vaccinations	150.00	each dog	in advance
	Adoption - without vaccinations	75.00	each dog	in advance
	Surrender of Dog	50.00 plus all outstanding fees	each dog	in advance
	Impound Fee	30.00	each dog	in advance
	Transportation Fee	10.00	each dog	in advance
	Veterinary Care - when necessary	Actual cost of veterinary services	each dog	in advance
LCPW Wristbands				
	Residents of Lagoon City (must pay levy) are entitled to 4 wristbands per household	Free	4 for each household	in advance
	Replacement fee upon return of broken or damaged wristband	Free	each	in advance
	Replacement fee for lost or stolen wristbands	20.00	each	in advance
LCPW Shorewalls				
	Permit for repair or replacement	\$75	each property	in advance
Cemetery Rates				
	Aministration Fee	200	Admin Fee	in advance
	single plot (includes 40% perpetual care fee as required)	1,050	single plot	in advance
	cremation plot (includes 40% perpetual care fee as required)	900	cremation plot	in advance
	Bird Scare Tape	8.00	per roll	in advance

SCHEDULE "B"
LICENSING FEES

	SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Lottery Licensing				
	Bingo	10	each event	in advance
	Nevada (Break Ope Tickets)	12	each box	in advance
	Raffle	15	each event	in advance
Business Licensing				
	Hawker & Peddler	150	each site	in advance
	Salvage Yards / Wrecking yards	500	each site	in advance
	Second hand goods	250	each site	in advance
	Refreshment Vehicle	250	each site	in advance
Kennel Licensing				
	Initial licence application	125	each site prior to Dec 31	
		250	each site after to Dec 31	after Dec 31
	Renewal application	50	each site prior to Dec 31	prior to Dec 31
		100	each site after to Dec 31	after Dec 31
	inspection - every 3 years (boarding/breeding)	100	each site prior to Dec 31	prior to Dec 31
		200	each site after to Dec 31	after Dec 31
	inspection - if non-compliance is found	75	each inspection	immediately following provision of service
Dog Licenses (tags)				
	Dog tags			
	each prior to March 1st	20	each	in advance
	each after March 1st	50	each	in advance
	Replacement Dog Tag	2	each	in advance

SCHEDULE "C"
CULTURE & RECREATION

	SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Swimming Lessons				
	Red Cross	60	each student	in advance
	Royal Lifesaving	125	each student	in advance
Ramara Centre Day Rental Rates				
	Vic Howarth Room	25	up to 4 hours	in advance
		5	each additional hour	in advance
	Recreation Centre	60	each pod up to 4 hours	in advance
Ramara Centre Day Rental Rates - non profit				
	Vic Howarth Room	15	up to 4 hours	in advance
		5	each additional hour	in advance
	Recreation Centre	25	each pod up to 4 hours	in advance
Ramara Centre Night Rental Rates				
	Vic Howarth Room	25	up to 4 hours	in advance
		5	each additional hour	in advance
	Recreation Centre	120	each pod up to 4 hours	in advance
	Security Deposit (refundable)	200	per event	in advance
	3 hour set up fee (night before)	100	per event	in advance
Ramara Centre Night Rental Rates - non profit				
	Vic Howarth Room	15	up to 4 hours	in advance
		5	each additional hour	in advance
	Recreation Centre	60	each pod up to 4 hours	in advance
Ramara Centre Kitchen Rental Rate				
	Kitchen rental rate	25	up to 4 hours	in advance
		5	each additional hour	in advance
	Kitchen non-profit rate	15	up to 4 hours	in advance
		5	each additional hour	in advance
Soccer Field Rentals				
		25	each hour (adults)	in advance
	Long term league rentals (adults)	\$10	each hour (adults)	upon invoice
Baseball Diamond				
		15	each hour (adults)	in advance
Baseball Diamond with Lights				
		20 + key deposit	each hour (adults)	in advance

SCHEDULE "D"
MUNICIPAL WORKS

SERVICE/ITEM		FEE	UNIT MEASURE	PAYMENT DUE
Weed Cutting		300	per acre (1 acre minimum)	immediately following provision of service
Long Grass Cutting				
	Initial Cut	300	per acre (1 acre minimum)	immediately following provision of service
	Second and subsequent cuts	600	per acre (1 acre minimum)	immediately following provision of service
Excess Soil Delivery				
	Within 20 kilometers	\$100	within 20 km	immediately following provision of service
	Over 20 kilometers	\$2	each additional km	immediately following provision of service
Entrance Permit				
	Inspection Fee	\$300	first two inspections	in advance
		\$300	each additional inspection	
	Deposit (refundable)	\$1,000	each permit	in advance
Tile Drainage Inspection Fee		1% (\$300 minimum)	value	immediately following provision of service
Municipal Addressing				
	Cost of New Installation (drilling costs extra if required)	300	each installation - includes labour, materials and locates	in advance
	Blade only supplied to owner	50	per blade	in advance
	Post only supplied to owners	25	per post	in advance
	Blade only installed by Township	150	each installation - includes labour and materials (no locates)	in advance
	Blade and post installed by Township	300	each installation - include labour, materials and locates	in advance
Alternate Power Signage				
	Yellow Alum Marker	6.25	each	in advance
	Yellow Stickers - solar and/or generator required on both sides of the sign	2.95	each	in advance
	Installation by Township	25	each	in advance

SCHEDULE "E"
ENVIRONMENTAL FEES

SERVICE/ITEM		FEE	UNIT MEASURE	PAYMENT DUE
Turn Water off or on		50	each	bill to water account
Request for Ownerhsip Change/or Final Meter Reading (upon sale of property)		50	each	billed on final billing of seller
Water meter repairs		\$60.00/hr plus the cost of parts	Per Hour - one hour minimum	billed to water account
After hours request for water shut-off or turn-on service		180	Per Hour - one hour minimum	billed to water account
Watering permit (for 9 consecutive days)		25	per single detached residential lot or each lot within a condominium block for each 90 feet of frontage	in advance
Breachin Water Tower - pay station coin (1 coin provides 1 cubic meter)		4	each	in advance
Use of Septage Receiving Facility		120	per 1000 gallons	in advance
Pre-sale sump discharge inspections and re-inspections		50	each property	in advance
Winter Meter Removal & Storage		130	for removal and re-install	bill to water account
Request for water consumption check		50	per visit after 1st initial visit	Bill to water account
Source Water Protection				
Initial and second review of a risk management plan		no charge		
Third review of a risk management plan		60	per hour	
Prepare risk management plan		60	per hour	
Initial inspection required as a result of a risk management plan		no charge		
Re-inspection required as a result of a default of non-compliance		160	per inspection	
Properties in non-compliance of the legislative requirements (refuse to prepare a risk management plan		160 plus all staff and legal costs	per inspection	
Compliance letter		60	each	

SCHEDULE "F"
PROTECTION & ENFORCEMENT FEES

	SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Outdoor Wood Burning Appliances				
	outdoor wood burning appliance permit	150	each	in advance
	Outdoor wood burning appliance re-inspection (3rd attendance)	125	each	in advance
Placing or Dumping Fill and Top Soil Removal Permits				
	Less than 1000m ³	250 + 0.80/m ³	each	in advance
	1000m ³ or more	500 + 0.60/m ³	each	in advance
	Site Inspections (for inspections not included in a valid permit)	250	each inspection	immediately following provision of service
	External Consultant and legal costs to review and evaluate studies or to prepare all legal documents and enforce bylaw	actual costs incurred	each study	in advance
Property Maintenance Inspection Fee				
	Complaints to Municipality	75.00	each inspection	immediately following provision of service
	Additional inspection fees if still not in compliance	150.00	each inspection	immediately following provision of service
Fire Department Inspections				
	W.E.T.T. Inspections	75	each	immediately following provision of service charged to the property owner
	Day Care (home based)	75	each	In Advance
	Group Homes/Respite Care Facilities	75	each	immediately following provision of service charged to the property owner
	Business License Inspection	75	each	immediately following provision of service charged to the property owner
	Shows, Exhibitions, Special Events	75	each	immediately following provision of service charged to the property owner

SCHEDULE "F"
PROTECTION & ENFORCEMENT FEES

	SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Fire Appartus Stand-by				
	Shows, Exhibitions, Special Events and demonstrations - Full cost recovery for 1 Captain & 3 Firefighters	300	per hour/per apparatus	in advance
	Fire Watch - Full cost recovery for 1 Captain & 3 Firefighters	300	per hour/per apparatus	immediately following provision of service charged to the property owner
	Vehicle Fires (vehicles as described in the OFM Standard Fire Report). Current MTO hourly rate per responding apparatus	current MTO rate	per hour/per apparatus	immediately following provision of service charged to the property owner
Technical Rescue				
	Technical Rescue (i.e. ice/water rescuer, Hazmat, remote rescue, vehicle extraction). Current MTO hourly rate per responding unit plus materials	current MTO rate	per hour/per apparatus	immediately following provision of service charged to the property owner
	Technical Rescue to other fire Services (i.e. ice/water rescue, Hazmat, remote rescue). Full cost recovery from the time apparatus leaves Ramara to the time of return and equipment is returned to a state of readiness. Full cost recovery for 1 Captain and 3 Firefighters	current MTO rate	per hour/per apparatus	immediately following provision of service
	Motor Vehicle Collisions (all). Current MTO hourly rate	current MTO rate		immediately following provision of service charged to the property owner
Specialty apparatus Response to Non-Reciprocal Fire Departments				
	Tower response to other fire department coverage areas with non reciprocal capabilities. Hourly rate from the time apparatus leaves Ramara to the time of return and equipment is returned to a state of readiness	800 plus cost of materials	per hour/per apparatus	immediately following provision of service to the Fire Depart. Receiving the service
	Airboat response to other fire department coverage areas with non reciprocal capabilities. From the time apparatus leaves Ramara to the time of return and equipment is returned to a state of readiness	450 plus cost of materials	per hour/per apparatus	immediately following provision of service to the Fire Depart. Receiving the service
	Marine Units response to other fire department coverage areas with non reciprocal capabilities. From the time apparatus leaves Ramara to the time of return and equipment is returned to a state of readiness	450 plus cost of materials	per hour/per apparatus	immediately following provision of service to the Fire Depart. Receiving the service

SCHEDULE "F"				
PROTECTION & ENFORCEMENT FEES				
	SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
	ATV Units response to other fire department coverage areas with non reciprocal capabilities. From the time apparatus leaves Ramara to the time of return and equipment is returned to a state of readiness	310	per hour/per apparatus	immediately following provision of service
Other Fire Service Responses and Requests				
	Emergency Services on Roadways / Waterways / Railways. I.E. Services provided for emergencies involving damaged or faulty electrical power transmission and distribution lines and their associated hardware, vehicles, boats, PWC, or trains, on roadways, waterways or railways.	Current MTO rate	per hour/per apparatus	immediately following provision of service charged to the property owner, insurance company, utility or service provider
	Request for Fire Report	40	each	in advance
	False Alarms - after 2 false alarms per 12 month period, human error or equipment failure	Current MTO rate	per hour/per apparatus	immediately following provision of service charged to the property owner
	Burn complaint investigations - applies to all complaints that are investigated and are found to be non compliant to Ramara Township's open air burning policy or during a fire ban	Current MTO rate	per hour/per apparatus	immediately following provision of service charged to the property owner
	Burn complaint suppression - applies to non compliant burn and owner will not or cannot suppress the fire and fire apparatus is used.	Current MTO rate	per hour/per apparatus	immediately following provision of service charged to the property owner
	For fire department response fees/Indemnification Technology.	Current MTO rate per hour per vehicle plus personnel costs plus any additional costs for each and every call		
Additional Expenses				
	If it is necessary to retain private contractor, rent special equipment nor normally carried on a fire apparatus in order to determine origin and cause, suppress or extinguish a fire, preserve property, prevent fire spread, make safe or otherwise eliminate an emergency	Actual cost incurred	per apparatus	immediately following provision of service charged to property owner