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CONTRACTOR HEALTH AND SAFETY SIGN-OFF

The Corporation of the Township of Ramara, in its capacity as employer and owner, is responsible for carrying out the responsibilities and duties outlined in the Ontario Occupational Health and Safety Act (the Act). This responsibility extends to Contractors hired by the Township to perform work on its behalf.

Therefore, the Township of Ramara is committed to ensure the Contractors it hires share this commitment to health and safety and meeting the requirements of the Act. Contractors who do not abide by the Occupational Health and Safety Act may be asked to stop work until the situation is corrected, may have the contract cancelled and/or may be barred for working for the Township for a period of time until they demonstrate full adherence to the Act.

By signing below, the Contractor agrees to meet the health and safety responsibilities outlined in the Act when working on behalf of the Corporation of the Township of Ramara. If a Contractor is unable to fulfill any of these responsibilities, they shall immediately notify the Corporation in writing:

1. The Contractor commits to take all reasonable precautions to protect the health and safety of all persons (employees, sub-contractors, visitors and the general public) during the course of the contract
2. The Contractor's workers shall have all necessary personal protective equipment provided and be given appropriate health and safety training for the work location and the nature of the work hazards.
3. Workers not in compliance with the Occupational Health and Safety Act shall be ordered to comply or asked to leave the site until they are able to comply.
4. The contractor is to provide the Contract Manager with safety data sheets (SDS) for each WHMIS-controlled or designated chemical or substance to be used on the site.
5. The Corporation's Contract Manager, or designate, reserves the right to conduct a safety inspection of the project site without notice and shall document the results of that inspection for future audit purposes.
6. Any health and safety non-compliance witnessed by an Employee of the Corporation shall be documented on the Contractor Non-Compliance Form. A copy of this form shall be provided to the Contract Manager and the Contractor and requires a response from the Contractor outlining the corrective action(s) taken within three (3) business days or immediately if the health and safety infraction presents an immediate risk to worker health and safety.

7. Where appropriate, the Contractor shall post signs at entrances into construction work areas informing visitors and the general public that access is restricted and direct them to report to the Contractor's Field Office for permission to enter the area. Further, Visitors and the general public shall not be permitted to travel unescorted in construction work areas. Where a visitor is required by a Contractor or sub-contractor to enter a restricted construction area, the Contractor's subcontractors will be responsible for ensuring that the visitor is aware of relevant workplace safety rules, is wearing all required personal protective equipment and is escorted at all times by the contractor's appointed representative.
8. The Contractor is responsible for obtaining underground utility locates before breaking ground in any and all locations.
9. The Contractor is responsible for removing all chemical, physical and/or biological hazards from the work site at the end of the project or contract. If any such hazard cannot be removed, the Contractor shall notify the Contract Manager, in writing, so a plan may be developed to address the remaining hazard(s)

Name of Contractor: _____

Name of Authorized Representative: _____

SIGNED: _____ DATE: _____

The Contractor shall upload the following documents to the Township of Ramara's website at this link:

- A current WSIB Clearance Certificate or WSIB Independent Operators Certificate.
- A certificate of Liability Insurance with a minimum coverage of \$2 million.
- A copy of the Contractor's Health and Safety Policy statement and a copy of the Contractor's Workplace Harassment and Violence Policy in compliance with the Occupational Health and Safety Act.
- [Notice of Project](#) filed with the Ministry of Labour, Training and Skills Development if the total cost of the construction project contract exceeds \$50,000, or if the construction project otherwise meets the requirements under [section 6\(1\) of the Regulation for Construction Projects, O. Reg 213/91](#) by the Contractor