

THE CORPORATION OF THE TOWNSHIP OF RAMARA

BYLAW# 2017.18

BEING A BYLAW TO IMPOSE FEES OR CHARGES

WHEREAS pursuant to Section 391 of the Municipal Act 2001, as amended, authorizes a municipality to impose fees or charges on persons,

- (a) for services or activities provided or done by or on behalf of it;
- (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and
- (c) for the use of its property including property under its control. 2006, c. 32, Sched. A, s. 163 (1).

AND WHEREAS the Council of the Corporation of the Township of Ramara wishes to pass such a bylaw;

NOW THEREFORE the Council of The Corporation of the Township of Ramara hereby enacts as follows:

1. That this Council does hereby impose the fees and charges set out in Schedules "A - F" attached to this Bylaw for the services or activities provided or done by or on behalf of the Corporation of the Township of Ramara (the "Township") set out in the said Schedules.
2. All fees and charges payable under this Bylaw shall be paid by the unit measure as described in Schedules "A – F" and in time and manner described as listed in the said Schedules by the person who requests, or is the recipient of the said services or activities.
3. Fees and charges payable for emergency services on roadways/waterways and railways as listed in Schedule "F" attached to this Bylaw, charged to Township of Ramara residential residents, will be reduced by 50% of the calculated charge for a period of 60 days following the date of billing.
4. No charge shall be payable for emergency services on roadways/waterways and railways as listed in Schedule "F" attached to this Bylaw for incidents:
 - a. Where the fire has been extinguished prior to the arrival of the Township Fire and Rescue Department;
 - b. Classified as a false alarm; and
 - c. Where no services were provided;

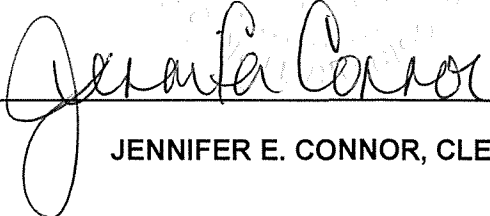
provided that in all cases, the emergency call was not initiated by the party(s) involved.

5. Administration costs incurred by the Township shall be added to the fees and charges billed for emergency services on roadways/waterways and railways as listed in Schedule "F" attached to this Bylaw if the emergency was the result of a non-natural cause.
6. Interest charges shall be added to all fees and charges that are due and unpaid for a period of more than 30 days after the service or activity has been provided at the rate of 1 % per month commencing on the 31st day after the due date.
7. All costs incurred by the Township in order to collect any fees and charges that are due and unpaid shall be added to the fees and charges.
8. Harmonized Sales Tax (HST), if applicable, shall be added to the fees and charges.
9. All charges payable under this Bylaw including HST, interest and collection costs constitute a debt of the person or persons charged and if unpaid shall be added to the tax roll for any real property in the Township of Ramara owned by such person or persons and may be collected in like manner as municipal taxes.
10. Bylaws 2012.97, 2013.50, 2013.85, 2014.48, 2016.37, 2016.43, 2017.05 are hereby repealed.
11. The provisions of this Bylaw are severable such that if any provision of this Bylaw is struck down or found to be unenforceable, all other provisions of the Bylaw shall continue in full force and effect.
12. That Schedules "A - F" attached hereto shall be and does form a part of this bylaw.
13. This Bylaw shall come into force and effect on the day of passing.

BYLAW READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED THIS 27th DAY OF MARCH, 2017.



BASIL CLARKE, MAYOR



JENNIFER E. CONNOR, CLERK

SCHEDULE "A" - GENERAL ADMINISTRATION FEES AND CHARGES

- Design Criteria
- Official Plan
- Zoning Bylaw
- Township Maps
- Fire Department Road Atlas
- Consultant Prepared Reports/Studies
- Blue Box
- Green Bin
- Compliance Letters
- Fax Machine Public Use
- Township lapel pins
- Photocopies
- NSF Cheque
- Tax Sale Admin Fees
- Duplicate Tax Receipt
- Swearing Affidavits
- File Searches
- Removal of Election Signs
- Election Mailing Lists
- Encroachment Agreements
- Fence Viewing
- Pound Keeper Attendance
- Canine Impound Fees
- LCPW Wristbands
- LCPW Shorewalls
- Cemetery Rates

SCHEDULE "B" - LICENSING FEES

- Lottery Licensing (Bingo, Nevada, Raffles)
- Business Licensing (Hawker & Peddler, Salvage/Wrecking, Refreshment Vehicle)
- Kennel Licensing
- Dog Licenses

SCHEDULE "C" - CULTURE, PARKS, RECREATION FEES AND CHARGES

- swimming lessons
- Ramara Centre rental Rates
- Soccer Field Rentals
- Baseball Diamond rentals - with and without lights

SCHEDULE "D" - WORKS DEPARTMENT FEES

- Weed cutting
- Long Grass cutting
- Excess Soil Delivery
- Culvert Inspections
- Tile Drainage inspection fees
- Municipal Addressing
- Alternate Power Signage

SCHEDULE "E" - ENVIRONMENTAL SERVICES

Water shut-off and turn-on

Final Meter Reads

After Hours request for water shut-off/turn-on

Water permit

Brechin Water Tower Coins

Septage Receiving

Pre-Sale Sump pump discharge inspections & Re-inspections

Source Water Protection

Water Meter removal and storage

Extra Visits to properties for Water & Sewer

SCHEDULE "F" - PROTECTION/ENFORCEMENT SERVICES

Policing Fees

Outdoor wood burning appliances

Topsoil removal, placing, dumping

Property Maintenance Inspections

Fire Department Inspections

Fire Apparatus Stand-by

Technical Rescue

Specialty apparatus Response to Non Reciprocal fire Departments

Other Fire Services Responses and Requests

Additional Expenses

**SCHEDULE "A"
GENERAL FEES**

SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Design Criteria & Drawings	100.00	each	in advance
Official Plan			
Township of Ramara OP	62.00	each	in advance
Amendment	15.00	each	in advance
Zoning Bylaw			
Township of Ramara ZB	78.00	each	in advance
Amendments	5.00	each	in advance
Township Maps			
26"x28"	11.00	each	in advance
Official Plan Map	16.00	each	in advance
Ward Map	16.00	each	in advance
Fire Dept Road Atlas			
black and white	16.00	each	in advance
colour	42.00	each	in advance
Consultant Prepared Reports/Studies			
1 - 20 pages	11.00	each	in advance
21 - 40 pages	21.00	each	in advance
41 - 60 pages	31.00	each	in advance
61 - 80 pages	42.00	each	in advance
81 - 100 pages	52.00	each	in advance
over 100 pages	78.00	each	in advance
Blue Box			
new	free		
replacement with damaged box returned	free		
additional	5.46	each	in advance
Green Bin			
new	free		
replacement when damaged bin returned	free		
additional	15.00		
Compliance Letters			
building & zoning	60.00	each property	in advance
septic	30.00	each property	in advance
subdivision	60.00	each property	in advance
site plan	30.00	each property	in advance
tax certificates	40.00	each property	in advance

**SCHEDULE "A"
GENERAL FEES**

SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Fax Machine Public Use			
Local call	1.00	per page	in advance
long distance	2.00	first page	in advance
	1.00	each additional page	in advance
Township lapel pins	2.50	each	in advance
Photocopies	0.38	each page	in advance
NSF Cheque	30.00	each return	posted to account
Tax Sale Administration Fees	300.00	each property	at time of registration
Duplicate Tax Receipt	10.00	each	in advance
Tax History Searches (info no longer on computer)	25.00	each year	in advance
Swearng Affidavits	20.00	each document	in advance
File Searches (upon request in writing)	7.80	for each 15 minutes	in advance
Removal of Election Signs	50.00	each sign	immediately following provision of service
Election Mailing Lists			
Preliminary List of Electors	26.00	each diskette	in advance
Mailing List of Voters for area wide candidates - electronic	355.00	each diskette	in advance
Mailing List of voters for individual wards - electronic	460.00	each diskette	in advance
Refunds for mailing lists in electronic format in excess of one purchase		proportional to number of lists sold	
Encroachment Agreements			
Refundable deposit for legal fees	1,100.00	each agreement	in advance
Annual fee for duration of agreement	100.00	annually	January 1 each year
Fence Viewing			
initial meeting	200.00	each meeting	in advance
each subsequent meeting	170.00	each meeting	immediately following provision of service

**SCHEDULE "A"
GENERAL FEES**

SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Pound Keeper Attendance	65.00 plus costs	each call	immediately following provision of service
Canine Impound Fees			
Boarding Fees - 1st impound in year	20.00	per day/per dog	in advance
Boarding Fees - 2nd and subsequent impounds in same year	25.00	per day/per dog	in advance
Quarantine Dog	30.00	per day/per dog	in advance
Hygiene Required	20.00	each dog	in advance
Adoption - with vaccinations	150.00	each dog	in advance
Adoption - without vaccinations	75.00	each dog	in advance
Surrender of Dog	50.00 plus all outstanding fees	each dog	in advance
Impound Fee	30.00	each dog	in advance
Transportation Fee	10.00	each dog	in advance
Veterinary Care - when necessary	Actual cost of veterinary services	each dog	in advance
LCPW Wristbands			
Residents of Lagoon City (must pay levy) are entitled to 4 wristbands per household	Free	4 for each household	in advance
Replacement fee upon return of broken or damaged wristband	Free	each	in advance
Replacement fee for lost or stolen wristbands	20.00	each	in advance
LCPW Shorewalls			
Permit for repair or replacement	\$75	each property	in advance
Cemetery Rates			
Administration Fee	200	Admin Fee	in advance
single plot (includes 40% perpetual care fee as required)	1,050	single plot	in advance
cremation plot (includes 40% perpetual care fee as required)	900	cremation plot	in advance

**SCHEDULE "B"
LICENSING FEES**

SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Lottery Licensing			
Bingo	10	each event	in advance
Nevada (Break Ope Tickets)	12	each box	in advance
Raffle	15	each event	in advance
Business Licensing			
Hawker & Peddler	150	each site	in advance
Salvage Yards / Wrecking yards	500	each site	in advance
Second hand goods	250	each site	in advance
Refreshment Vehicle	250	each site	in advance
Kennel Licensing			
Initial licence application	125	each site prior to Dec 31	
	250	each site after to Dec 31	after Dec 31
Renewal application	50	each site prior to Dec 31	prior to Dec 31
	100	each site after to Dec 31	after Dec 31
inspection - every 3 years (boarding/breeding)	100	each site prior to Dec 31	prior to Dec 31
	200	each site after to Dec 31	after Dec 31
inspection - if non-compliance is found	75	each inspection	immediately following provision of service
Dog Licenses (tags)			
Dog tags			
		each prior to March 1st	
	16	each	in advance
		each after March 1st	
	50	each	in advance
Replacement Dog Tag	2	each	in advance

SCHEDULE "C"
CULTURE & RECREATION

SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Swimming Lessons			
Red Cross	55	each student	in advance
Royal Lifesaving	120	each student	in advance
Ramara Centre Day Rental Rates			
Vic Howarth Room	25	up to 4 hours	in advance
	5	each additional hour	in advance
Recreation Centre	60	each pod up to 4 hours	in advance
Ramara Centre Day Rental Rates - non profit			
Vic Howarth Room	15	up to 4 hours	in advance
	5	each additional hour	in advance
Recreation Centre	25	each pod up to 4 hours	in advance
Ramara Centre Night Rental Rates			
Vic Howarth Room	25	up to 4 hours	in advance
	5	each additional hour	in advance
Recreation Centre	120	each pod up to 4 hours	in advance
Security Deposit (refundable)	200	per event	in advance
3 hour set up fee (night before)	100	per event	in advance
Ramara Centre Night Rental Rates - non profit			
Vic Howarth Room	15	up to 4 hours	in advance
	5	each additional hour	in advance
Recreation Centre	60	each pod up to 4 hours	in advance
Ramara Centre Kitchen Rental Rate			
Kitchen rental rate	25	up to 4 hours	in advance
	5	each additional hour	in advance
Kitchen non-profit rate	15	up to 4 hours	in advance
	5	each additional hour	in advance
Soccer Field Rentals			
	25	each hour (adults)	in advance
Long term league rentals (adults)	\$10	each hour (adults)	upon invoice
Baseball Diamond			
	15	each hour (adults)	in advance
Baseball Diamond with Lights			
	20 + key deposit	each hour (adults)	in advance

**SCHEDULE "D"
MUNICIPAL WORKS**

SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Weed Cutting	300	per acre (1 acre minimum)	immediately following provision of service
Long Grass Cutting			
Initial Cut	300	per acre (1 acre minimum)	immediately following provision of service
Second and subsequent cuts	600	per acre (1 acre minimum)	immediately following provision of service
Excess Soil Delivery			
Within 20 kilometers	\$100	within 20 km	immediately following provision of service
Over 20 kilometers	\$2	each additional km	immediately following provision of service
Culvert Permit and Installation			
Inspection Fee	300	first two inspections	in advance
	300	each additional inspection	
Tile Drainage Inspection Fee	1% (\$100 value minimum)		immediately following provision of service
Municipal Addressing			
Cost of New Installation (drilling costs extra if required)	57	each installation	in advance
Blade only supplied to owner	21	per blade	in advance
Post only supplied to owners	11	per post	in advance
Blade only installed by Township	47	each installation	in advance
Blade and post installed by Township	57	each installation	in advance
Alternate Power Signage			
Yellow Alum Marker	6.25	each	in advance
Yellow Stickers - solar and/or generator required on both sides of the sign	2.95	each	in advance
Installation by Township	25	each	in advance

**SCHEDULE "E"
ENVIRONMENTAL FEES**

SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Turn Water off or on		25 each	bill to water account
Request for Ownerhsip Change/or Final Meter Reading (upon sale of property)		50 each	billed on final billing of seller
After hours request for water shut-off or turn-on service		150 Per Hour - one hour minimum	billed to water account
Watering permit (for 9 consecutive days)		25 per single detached residential lot or each lot within a condominium block for each 90 feet of frontage	in advance
Brechin Water Tower - pay station coin (1 coin provides 1 cubic meter)		3 each	in advance
Use of Septage Receiving Facility		90 per 1000 gallons	in advance
Pre-sale sump discharge inspections and re-inspections		30 each property	in advance
Source Water Protection			
Initial and second review of a risk management plan		no charge	
Third review of a risk management plan		60 per hour	
Prepare risk management plan		60 per hour	
Initial inspection required as a result of a risk management plan		no charge	
Re-inspection required as a result of a default of non-compliance		160 per inspection	
Properties in non-compliance of the legislative requirements (refuse to prepare a risk management plan		160 plus all staff and legal costs	per inspection
Compliance letter		60 each	
Winter Meter Removal & Storage		50 for removal and re-install	bill to water account
Extra visits to properties for water & sewer		25 per visit after 1st initial visit	Bill to water account

SCHEDULE "F"
PROTECTION & ENFORCEMENT FEES

SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Policing Fees			
False Alarms - eg. Faulty automatic alarm systems/detectors or false 911 call after 1 call per calendar year		125 each call	immediately following provision of service
Outdoor Wood Burning Appliances			
outdoor wood burning appliance permit		150 each	in advance
Outdoor wood burning appliance re-inspection (3rd attendance)		125 each	in advance
Placing or Dumping Fill and Top Soil Removal Permits			
Less than 1000m ³		250 + 0.80/m ³ each	in advance
1000m ³ or more		500 + 0.60/m ³ each	in advance
Site Inspections (for inspections not included in a valid permit)		250 each inspection	immediately following provision of service
External Consultant and legal costs to review and evaluate studies or to prepare all legal documents and enforce bylaw		actual costs each study incurred	in advance
Property Maintenance Inspection Fee			
Complaints to MOH (interior)		290.00 each inspection	In Advance
Complaints to Municipality (exterior)		52.00 each inspection	immediately following provision of service
Additional inspection fees if still not in compliance		104.00 each inspection	immediately following provision of service
Fire Department Inspections			
W.E.T.T. Inspections		75 each	immediately following provision of service charged to the property owner
Day Care (home based)		75 each	immediately following provision of service charged to the property owner
Group Homes/Respite Care Facilities		75 each	immediately following provision of service charged to the property owner
Business License Inspection		75 each	immediately following provision of service charged to the property owner

SCHEDULE "F"
PROTECTION & ENFORCEMENT FEES

SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Shows, Exhibitions, Special Events		75 each	immediately following provision of service charged to the property owner
Fire Appartus Stand-by			
Shows, Exhibitions, Special Events and demonstrations - Full cost recovery for 1 Captain & 3 Firefighters		300 per hour/per apparatus	in advance
Fire Watch - Full cost recovery for 1 Captain & 3 Firefighters		300 per hour/per apparatus	immediately following provision of service charged to the property owner
Vehicle Fires (vehicles as described in the OFM Standard Fire Report). Current MTO hourly rate per responding apparatus	Current MTO rate	per hour/per apparatus	immediately following provision of service charged to the property owner
Technical Rescue			
Technical Rescue (i.e. ice/water rescuer, Hazmat, remote rescue, vehicle extraction). Current MTO hourly rate per responding unit plus materials	current MTO Rate	per hour/per apparatus	immediately following provision of service charged to the property owner
Technical Rescue to other fire Services (i.e. ice/water rescue, Hazmat, remote rescue). Full cost recovery from the time apparatus leaves Ramara to the time of return and equipment is returned to a state of readiness. Full cost recovery for 1 Captain and 3 Firefighters		450 per hour/per apparatus	immediately following provision of service
Motor Vehicle Collisions (all). Current MTO hourly rate	current MTO rate		immediately following provision of service charged to the property owner
Specialty apparatus Response to Non-Reciprocal Fire Departments			
Tower response to other fire department coverage areas with non reciprocal capabilities. Hourly rate from the time apparatus leaves Ramara to the time of return and equipment is returned to a state of readiness	800 plus cost of materials	per hour/per apparatus	immediately following provision of service to the Fire Department. Receiving the service
Airboat response to other fire department coverage areas with non reciprocal capabilities. From the time apparatus leaves Ramara to the time of return and equipment is returned to a state of readiness	450 plus cost of materials	per hour/per apparatus	immediately following provision of service to the Fire Department. Receiving the service

**SCHEDULE "F"
PROTECTION & ENFORCEMENT FEES**

SERVICE/ITEM	FEE	UNIT MEASURE	PAYMENT DUE
Marine Units response to other fire department coverage areas with non reciprocal capabilities. From the time apparatus leaves Ramara to the time of return and equipment is returned to a state of readiness	450 plus cost of materials	per hour/per apparatus	immediately following provision of service to the Fire Depart. Receiving the service
ATV Units response to other fire department coverage areas with non reciprocal capabilities. From the time apparatus leaves Ramara to the time of return and equipment is returned to a state of readiness		310 per hour/per apparatus	immediately following provision of service
Other Fire Service Responses and Requests			
Emergency Services on Roadways / Waterways / Railways. I.E. Services provided for emergencies involving damaged or faulty electrical power transmission and distribution lines and their associated hardware, vehicles, boats, PWC, or trains, on roadways, waterways or railways.		450 per hour/per apparatus	immediately following provision of service charged to the property owner and or insurance company
Request for Fire Report		40 each	in advance
False Alarms - after 2 false alarms per 12 month period, human error or equipment failure		410 per hour/per apparatus	immediately following provision of service charged to the property owner
Burn complaint investigations - applies to all complaints that are investigated and are found to be non compliant to Ramara Township's open air burning policy or during a fire ban		450 per hour/per apparatus	immediately following provision of service charged to the property owner
Burn complaint suppression - applies to non compliant burn and owner will not or cannot suppress the fire and fire apparatus is used.		450 per hour/per apparatus	immediately following provision of service charged to the property owner
Additional Expenses			
If it is necessary to retain private contractor, rent special equipment nor normally carried on a fire apparatus in order to determine origin and cause, suppress or extinguish a fire, preserve property, prevent fire spread, make safe or otherwise eliminate an emergency		Actual cost per apparatus incurred	immediately following provision of service charged to property owner