

Job Title:	Municipal Works Heavy Equipment Operator (Unionized)
Department:	Municipal Works
Reports To:	Manager of Municipal, Foreperson or designate
Salary:	Per hour, as per Schedule A of the Collective Agreement, 40 hours per week
Last Update:	November 22, 2017

Job Summary:

The Municipal Works Heavy Equipment Operator is responsible in operating assigned equipment as directed by the Manager, Foreperson or designate. This includes road construction, road maintenance, winter control, road patrol, drainage systems, canal maintenance and parks.

Primary Duties and Responsibilities:

- a) Comply with and perform duties in accordance with the Code of Conduct.
- b) Follow the defined process in the collective bargaining agreement for work assignment, discipline, vacation, hours of work, overtime, leaves of absence etc.
- c) Follow prescribed health and safety procedures including wearing personal protective equipment, and operate equipment safely and competently.
- d) Operate plows, sanders, graders, backhoes, loaders, dump trucks, weed harvesters, tractors, and other similar equipment as directed by the project.
- e) Perform general labour duties including, but are not limited to, shoveling, lifting, tree and brush cutting and chipping, sign maintenance, pavement patching, sweeping, grass cutting, cleaning, weed removal, garbage pickup,
- f) Implementation of traffic control plans and general vehicle and equipment maintenance.
- g) Confirm that all utility locates are attached to assigned Work Orders.
- h) Daily record the operations completed as per the defined practices/ policies, procedures of the department including details of work performed and equipment used.
- i) Accurately inform the Foreperson or designate on the day's progress of assigned duties.
- j) Attend regular tailgate meetings to review Township policies and SOPs to ensure compliance.
- k) Report all known or suspected violations of the Township bylaws to the Manager, Foreperson or designate.
- l) Report all known or suspected Health and Safety concerns to the Manager, Foreperson or designate.
- m) On call and available at all times to be able to respond to emergencies.
- n) Undertake other duties as assigned by the Manager, Foreperson or designate.

Education, Experience and Qualifications:

- Minimum two (2) years' experience as a heavy equipment operator preferably in construction.
- Possession and maintenance of a valid unrestricted Ontario Class "DZ" Driver's Licence required
- Possession and maintenance of a valid unrestricted Ontario Commercial Marine Licence an asset.
- Effective verbal, oral and written communication skills
- Ability to work independently with minimal supervision
- Proven ability to deal effectively with people in difficult situations
- Chainsaw experience
- WHMIS training

Physical and Mental Demands of Position:

Physical Demands	Mental Stress
X Shift work schedules	Multiple tasks, heightened pace
X 8 to 12 hour shifts	X Stressful situations
X Prolonged periods of standing	Supervisory responsibility
X Lifting up to 50 lbs.	Exposure to critical/traumatic incidents
X Lifting exceeding 50 lbs.	X Dealing with Public
X Walking	X Working Alone
X Prolonged periods of sitting	X Operating Heavy Equipment in inclement weather
X Bending/twisting	Training
X Operating motorized equipment	Environmental/Chemical Exposure to:
X Operating non-motorized equipment	X Extreme Dust
X Extreme Heat	X Flying Insects
X Extreme Cold	X Water (Flood, Algae, Steam)
X Eye Strain	X Electrical (i.e. hydro lines)
X Walking in Rough Terrain	X Utilities digging (gas/hydro)
X Climbing	X Animal (dead/alive), (domestic/wild)
Physical Exertion	X Noxious Weed (poison ivy, oak)
Mild (sedentary pace)	X Trees/ Branches (fallen/unstable)
Moderate	X Hazardous Waste
X Challenging (high physical demands): Shovelling, Digging	X Chemical Handling: Salt
Repetitive Movement Related to:	X Hot tar
Computer use	X Flying Debris
X Equipment use	X Noise
X Task performance	X Weather: Rain, Snow
	X Working in low light or at night



Job Description
The Corporation of the Township of Ramara

This job description is intended to describe the general nature and level of work being performed by the person assigned to this position. The primary duties and responsibilities are intended to describe those functions that are essential to the performance of this job.

This job description does not state or imply that the above are the only duties and responsibilities assigned to this position. Other duties and responsibilities are considered incidental or secondary to the overall purpose of this job. Employees holding this position will be required to perform any other job-related duties as requested by management. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.