



Excellence • Connectivity • Services • Livability • Growth

## Recreation Program Staff

2021/2022 RECREATION PROGRAM STAFF

December 2021-June 2022 (schedules will vary)

**Reporting to the Recreation Programmer and Recreation Supervisor, the Recreation Program Staff will be responsible for planning and implementing recreational programming. The responsibilities of this position are as follows;**

- Demonstrate good customer service and communication skills to deal effectively and courteously with staff and the public;
- Possess and keep current Standard First Aid/CPR C qualifications;
- Ensure the safety, enjoyment, and care of registered participants;
- Plan and implement recreational programs including games, and activities;
- Report all incidents, accidents, issues, and concerns to the Recreation Programmer;
- Complete paperwork as required;
- Communicate effectively with parents, and co-workers daily;
- Cover various hours at the front desk answering questions on the phone and in person;
- Be available to work varied hours including evenings, and weekends.

### Qualifications and Skills:

- Candidates must be at least 15 years old;
- Experience working or volunteering with children between 0-12 years of age;
- Comfortable instructing children in a recreational setting;
- Provide a current criminal record check if 18 years or older;
- High Five Principles of Healthy Child Development would be an asset;
- Required to attend all staff training sessions and meetings;

### Health and Safety:

Successful candidates must abide by Ontario Health and Safety Legislation and follow Township Health and Safety Policies, COVID-10 Protocols, and Public Health Guidelines. As per the requirements of the SMDHU, proof of Vaccination is required prior to employment.

### Join Our Team

To apply, please combine your cover letter and resume into a PDF document entitled "Recreation Program Staff" addressed to Brittany Wilson, Manager of Human Resources / Health & Safety and submit to [hr@ramara.ca](mailto:hr@ramara.ca) by 4:30pm on DECEMBER 06, 2021.

***Information collected for employment is done under the authority of Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, for the purpose of assessing eligibility for employment.***

***The Township of Ramara is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Human Resources Coordinator if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.***

***Thank you to all applicants, but only those selected for an interview will be contacted.***