



Excellence • Connectivity • Services • Livability • Growth

## Seasonal Bylaw Enforcement Officer

*The Township of Ramara is a rural community located in Central Ontario, along the north-eastern shores of Lake Simcoe and Lake Couchiching. In Ramara, people are our priority and the cornerstone of our organization. We are always seeking individuals who bring diverse experiences and perspectives to the job and have unique skills and talents that will help them excel in our dynamic workplace. Our diverse compliment ensures an environment where individual, team, and organizational successes are embraced and celebrated.*

### Core Responsibilities

- Assisting and supporting Municipal Law Enforcement Staff;
- Investigate and enforce municipal by-law infractions;
- Promote education of applicable municipal by-laws
- Assisting with the Animal Control Program ;
- Performing safe operation, care and maintenance of assigned tools, equipment and vehicles;
- Performing all duties in accordance with the Occupational Health and Safety Act, regulations, and Township policies and procedures;
- Other duties as assigned.

### Salary

\$15.06 - \$17.62 per hour

### Health & Safety

Successful candidates must abide by Ontario Health & Safety Legislation and follow Township Health and Safety Policies, COVID-19 Protocols and Public Health Guidelines. Successful candidates will be required to provide their own CSA approved safety boots to be worn daily.

### Note:

Start dates are subject to change due to provincial and municipal health and safety regulations in place at the time and employment will be conditional on COVID-19 restrictions and guidelines.

### Join Our Team

To apply, please combine your cover letter and resume into a PDF document entitled "Seasonal Bylaw Officer" addressed to Brittany Wilson, Manager of HR/H&S and submit to [hr@ramara.ca](mailto:hr@ramara.ca). Please note, this position will remain open until it is filled.

***Information collected for employment is done under the authority of Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, for the purpose of assessing eligibility for employment.***

***The Township of Ramara is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Human Resources Coordinator if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process.***

***Thank you to all applicants, but only those selected for an interview will be contacted.***

### Qualifications / Skills

- Enrolled or recently graduated as a student in law enforcement, law and security administration, police foundations, or related discipline;
- Ability to understand and carry out verbal and written instructions;
- Good interpersonal skills and the ability to deal with staff and the public in an effective and courteous manner;
- Any related experience in municipal law enforcement or security operations is considered an asset;
- Willingness to work a 35-hour work week and ability to work 8, 10 or 12 hour shifts on days , evenings and weekends as required;
- A valid and unrestricted Ontario Driver's Licence Class G2 required