



Excellence   Connectivity   Services   Livability   Growth

## Seasonal Recreation Staff

### Day Camp Site Supervisor

*The Township of Ramara is a rural community located in Central Ontario, along the north-eastern shores of Lake Simcoe and Lake Couchiching. In Ramara, people are our priority and the cornerstone of our organization. We are always seeking individuals who bring diverse experiences and perspectives to the job and have unique skills and talents that will help them excel in our dynamic workplace. Our diverse complement ensures an environment where individual, team, and organizational successes are embraced and celebrated.*

#### Core Responsibilities

- Supporting team members in executing theme-based program in a fast paced environment for campers aged 4-16.
- Ensure camp counsellors carry out theme-based activities.
- Program plan camp themes during the months of May and June.
- Assemble / organize supplies and equipment required for camp.
- Demonstrate best practices for role model behaviour.
- Instruct groups and individuals in arts, crafts and sports activities.
- Communicate with caregivers of program participants.
- Ensure safety of all participants and provide first aid when required.
- Enforce safety rules and regulations.
- Supervise camp counsellors at main and offsite locations.
- Maintain strong communication via phone, email and in person with supervisors and staff.
- Provide support with behaviour management and emergencies.
- Assist Recreation Programmer in creating camp programs and training.
- Spend three weeks offsite at various locations in the Township of Ramara, and be responsible for any two staff offsite.

#### Qualifications / Skills

- Minimum high school diploma;
- Minimum 1-2 years previous experience in a camp setting;
- Strong behaviour management skills;
- Must have reliable transportation to the worksites;
- Must be willing and available to work the entire summer- contract required to be signed;
- Attendance at training sessions prior to camp is MANDATORY;
- Current Criminal Reference Check with Vulnerable Sector Screening will be required as well as current CPR-C and First Aid (or willing to obtain at own expense);
- Certification in HIGH FIVE® Principles of Healthy Child Development from HIGH FIVE® National. (or if hired, must obtain by July 2, 2025);
- Behaviour Management Systems and/or Non-Violent Crisis Intervention training (or if hired, must obtain by July 2, 2025);
- Excellent interpersonal and customer service skills;
- Ability to schedule activities, keep logs, maintain records and prepare reports;
- Applicants must be available from May - August.

#### Salary

\$19.38 - \$20.96 per hour

#### Health & Safety

Successful candidates must abide by Ontario Health & Safety Legislation and follow Township Health and Safety Policies and Public Health Guidelines.

#### Join Our Team

To apply, please combine your cover letter and resume into a PDF document entitled "Day Camp Supervisor" addressed to Brittany Wilson, CHRP, Manager of Human Resources / Health & Safety and submit to [hr@ramara.ca](mailto:hr@ramara.ca). Please be advised this posting will remain open until February 2, 2025 at 4:30 pm.

***Information collected for employment is done under the authority of Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, for the purpose of assessing eligibility for employment.***

***The Township of Ramara is committed to an inclusive, barrier-free environment. Accommodation will be provided in all steps of the hiring process. Please advise the Human Resources Coordinator if you require any accommodations to ensure you can participate fully and equally during the recruitment and selection process. Thank you to all applicants, but only those selected for an interview will be contacted.***