
Development and Infrastructure Department

REQUEST FOR QUOTATION

Contract # ID-04-2026

Sealed Quotations for: Street Sweeping

As Described Herein and Addressed:

**Attention Clerk, Ramara Township
By Courier or Drop off
Township of Ramara Administration Building
Box 130, 2297 Highway 12, Brechin, ON L0K 1B0**

Please submit completed proposal in person or by mail in a sealed envelope quoting the above quotation number and closing date.

Electronic Submissions will also be accepted and may be forwarded to both clerks@ramara.ca and infrastructure@ramara.ca, and shall include all pages of the tender, as well as all supporting documentation. Please include the Contract ID in the subject line of the email.

BID SUBMISSION DEADLINE

DATE: March 27, 2026

TIME: 10:00 AM Eastern Local Time

**QUESTION SUBMISSION DEADLINE:
March 20, 2026
11:00 AM Eastern Local Time**

PUBLIC OPENING: Yes

**LOCATION: Township of Ramara Administration Building
Box 130, 2297 Highway 12, Brechin, ON L0K 1B0**

LATE SUBMISSIONS WILL NOT BE ACCEPTED

The Corporation of the Township of Ramara reserves the right to accept or reject all or part of any Bid and reserves the right to accept other than the lowest Bid and to cancel this Call for Bid at any time.

Contents

1. DEFINITIONS	4
2. GENERAL OVERVIEW	5
INTRODUCTION	5
FORM OF TENDER	5
TIMELINE	6
FREEDOM OF INFORMATION	6
BRIBERY/FRAUD	6
PURCHASING PREFERENCE	6
INSURANCE	6
WORKPLACE SAFETY AND INSURANCE BOARD (WSIB).....	7
LIABILITY AND DAMAGES	8
ACCESSIBILITY	8
HEALTH & SAFETY	9
ASSIGNMENT OF CONTRACT	10
TRAFFIC CONTROL.....	11
SCOPE OF WORK.....	11
SPECIAL REQUIREMENTS	12
AWARD OF QUOTATION.....	12
PAYMENT.....	13
HOURS OF WORK	13
TERM OF CONTRACT	13
QUALIFICATIONS	14
SUB-CONTRACTORS	14
3. SUBMISSION FORMAT AND CONTENTS	14
GENERAL FORMAT OF SUBMISSION.....	14
CONTENTS OF SUBMISSION	15
BIDDER INFORMATION FORM	17
SCHEDULE I – ITEMS AND PRICES	18
SUB-CONTRACTORS INFORMATION FORM	19
SCHEDULE II – ABILITY AND EXPERIENCE FORM	20
DECLARATION OF ACCESSIBILITY COMPLIANCE FORM	21
ADDENDA.....	22
APPENDICES.....	23
APPENDIX A – Road Segments	23

APPENDIX B – Parking Lots.....	28
APPENDIX C – Map.....	29

INSTRUCTIONS TO BIDDERS

1. DEFINITIONS

The following definitions apply to the interpretation of the Request for Quotation;

1. **“Addendum”** means a written change, addition, alteration, correction or revision to a bid, proposal or contract document. Addendum/Addenda may be issued following a pre-bid site meeting/conference or as a result of a specification or work scope change to the solicitation.
2. **“Bidder”** means a person or legal entity that is submitting a Tender in response to the Tender Process.
3. **“Bid Form”** is the standard forms provided by the Township. Bidders must complete and submit the forms in order to provide the necessary information for the evaluation of the bids and to create a legally binding bid.
4. **“Bid Price”** means the total price proposed by a Bidder in its Bid Submission for the performance of the Work.
5. **“Bid Submission”** means the information submitted by a Bidder in response to this Request for Tender, also referred to as Bid or Submission.
6. **“Bid Submission Deadline”** is the closing date and time that is provided in the Call for Bid document that a Bidder’s submission must be received by the Township.
7. **“Constructor”** means the successful person or company engaged in the construction business.
8. **“Contract”** means an agreement to be signed between the Owner and a Successful Bidder pursuant to the tender process.
9. **“Contractor”** means the Successful Bidder pursuant to the Tender Process that has extended a contract.
10. **“Contract Administrator”** means a person authorized or appointed by the Township to act on behalf of the Owner in any particular capacity.
11. **“Closing Time”** Time and Date of Tenders has the meaning ascribed thereto in section ii of these instructions to bidders.

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12. **“General Manager, Development and Infrastructure”** means the General Manager, Development and Infrastructure for the Township of Ramara or such other person, partnership or corporation as may be authorized by the Council to act on their behalf in any particular capacity.
 13. **“OPS”** means the current Ontario Provincial Standards published by the Ontario Standards organization.
 14. **“Request for Tender”** means the Call for Bid document issued by the Township.
 15. **“Start Work Order”** means the document in writing, referred to in the tender, form that is issued by the Contract Administrator or the Engineer that authorizes the Contractor to begin the work.
 16. **“Successful Bidder(s)”** means a Bidder whose Bid(s) has been awarded by the Township.
 17. **“Tender”** means the tender documents issued by the Owner in respect of a specific opportunity and also refers to the documents submitted by a Bidder in response to this Tender Process.
 18. **“Tender Documents”** means the documents listed in section iii of these Instructions to Bidders.
 19. **“Work”** means the work to be performed by a Contractor pursuant to a Contract issued as a result of this tender as described in the Contract Documents and includes, but is not limited to, the work generally described in Section ii of these Instructions to Bidders.

2. GENERAL OVERVIEW

INTRODUCTION

The Corporation of the Township of Ramara is seeking quotations from qualified contractors to provide street sweeping services to remove sand from Township roadways.

FORM OF TENDER

All quotations must be on the Bid Forms provided, clearly marked with **2026 Street Sweeping**.

TIMELINE

Steps in RFQ process	Date	Time (if applicable)
Bid Posting	March 13, 2026	
Deadline for Questions	March 20, 2026	11:00 a.m.
Deadline for Addenda	March 23, 2026	4:30 p.m.
Deadline for Submission	March 27, 2026	10:00 a.m.
Anticipated Start Date	Mid-April 2026	

SITE MEETING

No site meeting is required for this Tender.

TENDER DEPOSIT

A tender deposit is not required for this Tender.

FREEDOM OF INFORMATION

All submissions to the Township become the property of the Township and such are subject to the *“Municipal Freedom of Information and Protection of Privacy Act.”*

BRIBERY/FRAUD

Should any bidder or any of their agents give or offer any gratuity or attempt to bribe any employee of The Township, or to commit fraud, the Township shall be at liberty to cancel the prospective bidder’s submission or contract.

PURCHASING PREFERENCE

No preference will be given to any business for goods and/or services provided to the Township.

INSURANCE

The Successful Bidder(s) shall maintain and pay for Comprehensive General Liability Insurance with an insurer acceptable to the Township. The coverage shall include premises and all operations liability to be performed by the bidder. This insurance coverage shall be subject to limits of not less than **Five Million Dollars (\$5,000,000.00)** inclusive **per occurrence** for bodily injury, death and damage to property including loss of use thereof for any one occurrence.

The policy shall include **The Corporation of the Township of Ramara** as an additional insured in respect of all operations performed by or on behalf of the Bidder.

The Bidder(s) shall be entirely responsible for the cost of any deductible that is maintained in any insurance document.

The Insurance Policy shall not be altered, canceled or allowed to expire or lapse, without thirty (30) days prior written notice to the Township.

The Liability Insurance shall not contain any exclusion of limitations in respect of shoring, underpinning, rising or demolition of any building or structure, pile driving, caisson work, collapse of any structure or land from any cause.

Where applicable the bidder(s) shall carry standard automobile and non-owned automobile liability insurance and shall protect them against all liability arising out of the use of owned or leased vehicles, used by the Bidder(s), its employees or agents. The limits of the liability for both owned and non-owned vehicles shall not be less than **Two Million Dollars (\$2,000,000.00)** per occurrence.

WORKPLACE SAFETY AND INSURANCE BOARD (WSIB)

The successful bidder(s) shall supply a Certificate from the Workplace Safety and Insurance Board prior to the start of the contract indicating that all of the assessments the bidder(s) or subcontractor(s) is liable to pay under *Worker's Safety Insurance Board Act* or successor legislation have been paid and they are in good standing with the Board.

Effective January 1, 2013, Bill 119 legislates that all Contractors and Sub-Contractors categorized under class G: construction, shall have WSIB account and clearance coverage prior to commencing any contract.

Alternatively, if the successful Bidder(s) is an Independent Operator and is not categorized under Class G: Construction, the Bidder(s) shall submit a letter, from the WSIB, confirming that s/he has Independent Operator Status under the WSIB Act for work to be carried out for the Township of Ramara. If the Bidder(s) does not have Independent Operator Status, the Bidder shall.

- I. Complete an Independent Operator Status Questionnaire upon being awarded the contract; and,
- II. Fund all costs associated with any appeal of a determination by WSIB that the Bidder is not an Independent Operator; and,

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- III. Provide proof of Employer's Liability Insurance (provided either by WSIB or the Contractor's insurance provider).

The Bidder(s) acknowledges and agrees that the Township is not hiring an employee(s) to perform the work associated with this Tender. As such the Township reserves the right to terminate all Contracts associated with this Tender if all appeals have been exhausted and the bidder(s) are determined by WSIB or court or tribunal of competent jurisdiction to be an employee. Any and all monies to be paid to the bidder(s) shall be returned regardless of the extent of work that has been completed to that point, and all material and documents associated with the Tender, as well as Township property, shall be returned to the Township.

The bidder(s) acknowledges and agrees that any work completed to the date the appeal process has been completed, and an unfavorable determination is made will be provided to the Township for free and without any expectation of compensation. The risk associated with completing any work while there is an appeal process underway is entirely born by the bidder(s).

LIABILITY AND DAMAGES

The Contractor shall take full responsibility for any and all damages caused during the execution of the work, whether to private property, public property, municipal infrastructure, utilities, roadways, or landscaping.

- The Contractor shall, at their own expense, make good any such damage to the satisfaction of the Township.
- If the Contractor fails to make good on damages within a reasonable timeframe, the Township reserves the right to carry out the repairs and deduct the costs from monies owed to the Contractor.
- The Contractor shall indemnify and hold harmless the Township, its officers, employees, and agents from and against all claims, demands, losses, costs, damages, actions, suits, or proceedings arising out of or resulting from the Contractor's performance of the work.

ACCESSIBILITY

The Bidder(s) shall comply with the provisions of the *Accessibility for Ontarians with Disabilities Act 2005*, S.O. 2005, chapter 11 and the Regulations with regard to provision of the goods and/or services contemplated herein, including, without limitation, section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service, as amended. The Bidder(s), when applicable, shall ensure that its employees, agents, volunteers and representatives receive training regarding the provision of the goods and services to person with disabilities. The Bidder(s) acknowledges that the Corporation of the Township of Ramara, in deciding to

purchase goods or services through its procurement process, is required to consider the accessibility for persons with disabilities, when applicable and practical to do so.

HEALTH & SAFETY

All work performed under this contract must be carried out in accordance with the terms and conditions of the Ontario Occupational Health and Safety Act (OHSA or the Act), applicable Regulations, applicable standards, and other applicable legal requirements.

Unless otherwise stated, the successful bidder, for the purposes of the Act, shall be designated as the 'Constructor' for this project. The constructor has complete control of the work on behalf of the Township and is responsible for regulatory compliance and safe work procedures on the job site.

Any requirement for a Notice of Project to be submitted to the Ministry of Labour (MOL) is the sole responsibility of the constructor.

The Constructor further acknowledges and agrees that any breach or breaches of the Occupational Health and Safety Act, applicable Regulations, Standards, Environmental Protection Act, other legal requirements, and/or their own Health & Safety Policies and Procedures whether by the Constructor or any of its subcontractors may result in:

- The termination of the contract,
- The immediate removal of the Constructor and/or sub-contractor's equipment from the site,
- The forfeiture of all sums owing the constructor/or sub-contractor by the Township of Ramara.

The Constructor's health and safety responsibilities will include the following:

- where hazardous materials, physical agents and/or designated substances are used in the performance of the required work, the successful bidder shall ensure that the requirements of the Occupational Health and Safety Act, applicable Regulations and environmental requirements are complied with,
- ensure workers are aware of the hazardous substances that may be in used at the workplace,
- ensure workers are provided with and wear the appropriate personal protective equipment required for the area when engineering controls aren't practicable,
- demonstrate the establishment and maintenance of health and safety program, with objectives and standards and will provide qualified workers and meet all applicable legislation,

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- The Constructor acknowledges that they are familiar with the Occupational Health and Safety Act, applicable Regulations, applicable Standards and other legal requirements that applies to the work being conducted,
 - The Contractor covenants and agrees to observe strictly and faithfully the provisions of the Occupational Health and Safety Act, applicable Regulations, and rules circulated there under together with the Constructor's Health and Safety Policies and Procedures.
 - The Constructor agrees to indemnify and save the Township of Ramara harmless for damages or fines arising from any breach or breaches of the said Occupational Health and Safety Act and other applicable legal requirements.
 - The Constructor agrees to have a competent supervisor on site at all times when work is in progress, and that this supervisor enforces safe work practices.
 - The Constructor shall allow access to the work site on demand to representatives of the Township of Ramara to inspect work sites.
 - The Constructor agrees that any damages or fines that may be assessed against the Township of Ramara by reason of a breach or breaches of the Occupational Health and Safety Act and applicable Regulations by the Constructor or any of its sub-contractors will entitle the Township of Ramara to off-set the damages so assessed against any monies that the Township of Ramara may from time to time owe the Constructor under this contract or under any other contract whatsoever.
 - Where any portion of the work or services in this Contract is contracted to a sub-contractor, the Constructor agrees that the provisions of this section (**Health & Safety**) will apply to the sub-contractor and the Constructor will enforce said provisions.
 - The Township of Ramara may consider previous OHSa violations as grounds for rejection and the Township of Ramara may terminate any contract arising from this document if the Bidder is continuously in violation of OHSa requirements.

Proof of the above may be required by the Township at any time from tendering to project completion.

Township staff reserve the right to stop work if safety concerns are identified.

ASSIGNMENT OF CONTRACT

The Successful Bidder(s) shall not assign transfer, convoy, sublet or otherwise dispose of this contract or his/her right, title or interest therein, or his/her power to execute such contract, to

any other person, company or City, without the previous consent, in writing, of the Township's officials, which consent shall not be unreasonably withheld.

TRAFFIC CONTROL

The Contractor shall be responsible for all traffic control and will supply all necessary traffic control devices as outlined in the most recent edition of the Ministry of Transportation's Book 7. The Contractor shall comply with all Ministry of Transportation, Occupational Health and Safety Act requirements, as well as the Township of Ramara bylaws.

SCOPE OF WORK

The Contractor is responsible for providing all necessary labour, equipment, materials, permits, and appurtenances necessary for completing the works outlined in this Tender.

The Contractor must supply a minimum of two sweepers with experienced operators to complete the sweeping of all required Township roads no later than May 31, 2026, weather permitting. The equipment may include air regenerative, mechanical vacuum, truck mounted mechanical, or an approved equivalent four-wheel type vehicle. The Township will supply one to two tandem trucks for loading swept material in and transporting it to the correct location. The Contractor will be responsible for any loading of the Township trucks from their units.

There is 61.0 km of linear roadway to be swept. Generally speaking, these roadways are two-lane roads, however, additional areas may include cul-de-sacs. The Contractor shall clear all areas of the roadway that are hard surfaced, from pavement edge to pavement edge. A full list of roads is included in Appendix A of this document, including if a cul-de-sac is part of the road segment (indicated by an asterisk after the road name).

Several municipal parking lots shall also be swept, for an approximate total of 14,200 m² of parking area. The Contractor shall complete this work within the first two (2) hours of the work day (i.e., prior to 9 am) to ensure that there are minimal vehicles parked in the area. The list of parking lots is indicated in Appendix B of this document.

When a parked vehicle is encountered, the sweeper shall maneuver around the vehicle as not to cause any damage. The Contractor shall note the location and return later in the day to sweep that area. In the event the vehicle(s) have not moved, the Contractor shall advise the Township immediately. The Contractor will be required to return to the area to sweep the area after the vehicle has been moved.

The Township will provide access to an online tool, PSD Citywide, for the Contractor to complete work orders. The Contractor shall provide an operator/supervisor with a device capable of internet connection, to update the work orders on no less than a daily basis indicating

which roads have been completed. An overall map of the roads are shown in Appendix C. Paper maps will not be provided to the Successful Contractor.

The Township will provide one (1) water fill station for filling, located at the cul-de-sac at O'Donnell Court. The Contractor must supply a water truck to ensure that roadways are adequately wet at the time of collection to prevent excessive dust in the area. Additionally, all roads and intersections are to be flushed by a pressurized flusher truck after sweeping to clear any remaining debris and dust from the roadway.

Work must be completed to the satisfaction of the Township of Ramara. Any work that is considered deficient will be addressed by the Contractor, at no additional cost to the Township, within 24-hours.

SPECIAL REQUIREMENTS

The Contractor shall ensure that all of their staff are adequately trained to operate the vehicles and will act professionally.

The Contractor must not damage any Township or private property, including vehicles, roadways, sidewalks, driveways, etc. If damage is, or has, occurred, the Contractor shall immediately rectify the damage at no additional cost to the Township. This may include changes or substitutions of vehicles and/or operators in order to prevent further damages from occurring.

Any incidents or damage shall be reported immediately to the Township via verbal notification. Any spills, including water and/or swept material, shall be addressed by the Contractor, at their cost.

AWARD OF QUOTATION

1. The Corporation reserves the right, in its sole discretion, to reject any or all bids, and the lowest or highest bid, as the case may be, will not necessarily be accepted.
2. Notwithstanding and without restricting the generality of the statement immediately above, the Township of Ramara shall not be required to award or accept a tender, and may choose to either cancel the call for tenders or recall the tenders at a later date:
 - a. when only one bid has been received as the result of a tender call;
 - b. where the lowest responsive and responsible bidder substantially exceeds the estimated cost of the goods or service;
 - c. when all bids received fail to comply with the specifications of tender terms and conditions;
 - d. when a change in the scope of work or specifications is required.

Quotations will be evaluated on the basis of price. The Township reserves the right to reject any or all quotations and is not obligated to accept the lowest price. Only bids that are deemed to be compliant with the Tender requirements shall be considered.

Pricing includes two (2) components – required works and hourly rates. The hourly rates are provided as provisional items and shall not be considered as part of the evaluation. For greater clarity, no guarantee of any volumes of work shall be considered for the hourly (provisional) rates.

PAYMENT

Payment at the Quotation price shall be paid upon submission of invoice, no more frequently than once per month, and upon review and approval by the Township.

HOURS OF WORK

The Contractor is expected to carry out operations as listed above in the Scope of Work. Work can be completed during the following hours, Monday to Friday from 6:30 am to 7:00 pm, excluding all Statutory Holidays recognized by the Township. Extended hours, including work on the weekends, may be considered by the Township and will only be allowed by confirmation in writing at least 48-hours prior to the requested extension.

TERM OF CONTRACT

The Township intends to award the contract for term ending December 31, 2026.

Additional Conditions shall apply to this contract:

- **Failure to Respond:** The Township reserves the right to engage alternate sweeping service contractors if the Contractor is unable to meet required timeframes, or if the Contractor declines work assigned.
- **Performance Reviews:** The Township will periodically review Contractor performance, safety practices, and responsiveness. Continued poor performance may result in non-renewal or early termination of the contract.
- **Termination:** The Township reserves the right to terminate the contract at any time, without penalty, by providing thirty (30) days written notice.
- **No Guarantee of Volume:** The Township may add or delete roadways as their uses/needs change. Payment shall be made based on total length of services provided.

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- Retention of Rights: The Township further reserves the right, during the contract term, to seek separate quotations or retain alternate contractors for additional services, regardless of the pricing submitted under this RFQ.

QUALIFICATIONS

The Successful Bidder shall be a company of recognized standing at least three (3) years' experience in this type of work and have the necessary skilled labour to carry out the work adequately.

SUB-CONTRACTORS

1. List of Subcontractors

The Tenderer shall provide with their submission a complete list of all subcontractors proposed to be employed in the performance of the Work, including the nature and scope of each subcontract. The Owner reserves the right to reject any proposed subcontractor and require the Tenderer to substitute an acceptable subcontractor at no additional cost.

2. Changes to Subcontractors

No changes to the list of subcontractors will be permitted without the prior written consent of the Owner. Such consent shall not be unreasonably withheld.

3. Responsibility

The Tenderer acknowledges that they remain fully responsible for the acts and omissions of their subcontractors and for the satisfactory performance of all work, regardless of subcontracting arrangements.

4. Submission Form

The Tenderer shall complete the "Subcontractor Information Form" attached to the Form of Tender. Failure to provide the list of subcontractors at the time of tender submission may result in the Tender being declared informal or non-compliant.

3. SUBMISSION FORMAT AND CONTENTS

GENERAL FORMAT OF SUBMISSION

The Township **will not** accept any other format of the Schedule I Items and Prices other than that provided within this Request for Quotation. Schedule I Items and Prices are to be completed **in full** as provided in this document with no modifications, additions or deletions. **Failure to complete Schedule I as stipulated, may result in disqualification of the Bid Submission.**

CONTENTS OF SUBMISSION

The Request for Quotation Bid Submission MUST include the following information and shall be submitted in the same sequence provided:

- I. Tender Bid Package**
- II. Completed Bidder Information Form**
- III. Provide all mandatory information as requested within Schedule I**
- IV. Ensure Schedule I is initialed and dated**
- V. Sub-Contractor Information Form**
- VI. Completed Schedule II – Ability and Experience Form**
- VII. Provide a completed Declaration of Accessibility Compliance form.**
- VIII. Health and Safety:**
 - Provide a current and valid certificate of clearance from WSIB.
 - Provide a copy of the current Workplace Health and Safety Policy.
- IX. Addenda:**
 - Include an initialed copy of the addenda form, if required.

BID FORM

THE CORPORATION OF THE TOWNSHIP OF RAMARA

2026 STREET SWEEPING

DOCUMENTS TO BE ENCLOSED WITH THIS FORM INCLUDING BUT NOT LIMITED TO:

- i. Tender Bid Package (Pages 1 – 19)**
- ii. Bidder Information Form**
- iii. Schedule I – Items and Prices**
- iv. Sub-Contractor Information Form**
- v. Schedule II – Ability and Experience Form**
- vi. Declaration of Accessibility Compliance Form**
- vii. Health & Safety Information**
- viii. Addenda Form, if applicable**
- ix. Additional Information Bidder believes relevant to the Tender or scope of work – i.e., Corporate Profile**

BIDDER INFORMATION FORM

**BIDDERS MUST COMPLETE THIS FORM AND INCLUDE WITH THEIR SUBMISSION
PLEASE ENSURE ALL INFORMATION IS LEGIBLE.**

Company Name	
Bidder's Main Contact Individual	
Address (Including postal code)	
Office Phone #	
Toll Free#	
Cellular#	
Fax#	
E-Mail Address	
Website	
HST Account #	

**I CERTIFY THAT ALL PRICES IN SCHEDULE I CONSTITUTE THE OFFICAL BID
SUBMISSION AND PRICING.**

NAME: _____
(PRINT)

AUTHORIZED SIGNATURE: _____

DATE: _____

SCHEDULE I – ITEMS AND PRICES

Any modifications of this form will result in the bid being disqualified. This Bid Form must be completed in full.

Sum all Total Prices in each section and include as Subtotal. HST is only to be included where described. All quantities are estimated only and payment shall be made on actual quantities completed.

PART 1 – REQUIRED WORKS

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
1	Road Sweeping	km	61.0	\$	\$
2	Parking Lots	m ²	14,200	\$	\$
Subtotal					\$
HST (13%)					\$
Total Price					\$

PART 2 - PROVISIONAL WORKS

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE
1	Hourly Rate per Sweeper	Each	1	\$	\$
2	Hourly Rate per Water Truck	Each	26	\$	\$

Initials: _____ Date: _____

The Corporation of the Township of Ramara reserves the right to accept or reject all or part of any Bid and reserves the right to accept other than the lowest Bid and to cancel this Call for Bid at any time.

SUB-CONTRACTORS INFORMATION FORM

(To be completed for all sub-contractors representing a portion of this Bid Submission)

Sub-Trade	Proposed Sub-Contractor	Address / Phone #	Approximate Value of Sublet Work

SCHEDULE II – ABILITY AND EXPERIENCE FORM

The Bidder shall provide below three (3) separate References, **not including the Township of Ramara**, having purchased a similar size and design of goods and/or services as specified herein for a previous three (3) year period from the issuance of this document.

REFERENCE #1	
Customer	
Contact Name & Phone Number	
Date of Purchase	
Description of Goods or Services Provided	
REFERENCE #2	
Customer	
Contact Name & Phone Number	
Date of Purchase	
Description of Goods or Services Provided	
REFERENCE #3	
Customer	
Contact Name & Phone Number	
Date of Purchase	
Description of Goods or Services Provided	

REFERENCE RELEASE FORM

I _____ (authorised signatory for the submitting firm) authorize the Township to contact the person and/or organization listed on the ABILITY & EXPERIENCE FORM, for the purpose of obtaining information relating to the bidder.

The Township reserves the right to call references if in its sole discretion finds a need to do so. The Township reserves the right to check other references other than listed herein.

DECLARATION OF ACCESSIBILITY COMPLIANCE FORM

Company Name: _____
Print Name: _____
Title: _____
Date: _____

I acknowledge that I am required to comply with the accessibility requirements set out in the Integrated Accessibility Standards Regulation (Ontario Regulation 191/11) made under the *Accessibility for Ontarians with Disabilities Act, 2005*. I confirm that my employees, agents, volunteers and representatives who are required to receive training under the Act have completed the required. I will provide to The Corporation of the Township of Ramara any further documentation that confirms this training upon its request.

I will indemnify the Corporation of the Township of Ramara from and against any costs, expenses, fines, penalties, damages or losses that may arise or may be incurred as a result of my failure to comply with these requirements.

I declare that I have read, understood and will meet all enacted accessibility standards as amended from time to time.

I further declare that if applicable I will undertake to ensure any sub-contractors hired by

(insert company name)

for the completion of work contracted by the Township will also comply with the above requirements.

Authorized Signature
I have authority to bind the Corporation

Date

ADDENDA

This form is to be included only if any addenda have been issued as part of this Request for Quotation.

I declare that I have read, understood and that addenda numbers ___ through ___ shall apply to this contract and form part of the scope of work.

(insert company name)

Initials: _____ Date: _____

APPENDICES

APPENDIX A – Road Segments

An asterisk after the road name indicates that the road includes a cul-de-sac.

ROAD	FROM	TO	LENGTH (km)
Bridge Street	Queen Street	West End	0.1
Queen Street	Highway 12	South End	0.4
Ogden Street	Creighton Street	Queen Street	0.1
Creighton Street	Highway 12	South End	1.8
Florence Avenue	Creighton Street	East End	0.4
Paget Street	Creighton Street	Wellington Street	0.4
Ellen Street	Creighton Street	Wellington Street	0.4
Wellington Street	Paget Street	Patricia Drive	0.6
Patricia Drive	Paget Street	Courtland Street	1.4
Balsam Road	Creighton Street	Highway 12	1.1
Courtland Street	Highway 12	Balsam Road	0.6
Winchester Street	Patricia Drive	Tivnon Lane	0.2
Tivnon Lane	Winchester Street	North End	0.2
Caroline Street	Courtland Street	Henry Street	0.2
Henry Street	Caroline Street	Highway 12	0.1
Courtland Street	Creighton Street North	South End	0.1
Creighton Street North	Highway 12	North End	0.6
McNeil Street	Highway 12	South	0.3
Ferreira Court*	McNeil Street	West End	0.1
Daniel Street	McNeil Street	McNeil Street	0.4
Holmes Road	Kurtis Drive	McNeil Street	0.2
Stong Court*	Daniel Street	South End	0.2
Kurtis Drive	Balsam Road	South	0.6
Zachary Crescent	Kurtis Drive	Kurtis Drive	0.5
Anderson Avenue	Courtland Street	East End	1.4
Orkney Beach Road	Courtland Street	East End	2.7

ROAD	FROM	TO	LENGTH (km)
Orkney Beach Road	Orkney Beach Road	North End	0.2
Prophet Park Crescent	Orkney Beach Road	Orkney Beach Road	0.5
Orkney Heights	Orkney Beach Road	Highway 12	0.9
Fountain Drive	Plum Point Road	West	0.6
William Street	Fountain Drive	North	0.2
Plum Point Road	Highway 12	South End	2.1
Lawton Lane	Plum Point Road	West	0.2
Melrose Drive	Plum Point Road	Muley Point Road	1.3
McRae Park Road	Bayview Drive	West End	0.7
Glencoe Beach Road	McRae Park Road	North End	0.4
Bayview Drive	McRae Park Road	Northshore Drive	0.7
Woodland Drive	McRae Park Road	South End	0.3
Glen Cedar Drive	McRae Park Road	North 0.3 km	0.3
Parkside Drive	McRae Park Road	Lakeview Drive	0.2
Hilltop Road	McRae Park Road	Lakeview Drive	0.2
Lakeview Drive	East End	West End	0.6
Bonnie Beach Road	Muley Point Road	South to End	0.6
Edgehill Road	Bonnie Beach Road	East End	0.6
Harry's Lane*	Edgehill Road	South End	0.3
Leo Crescent*	Edgehill Road	South End	0.2
Tuppy Drive*	Edgehill Road	South End	0.2
Bayshore Drive	Barnstable Road	Bayshore Drive	3.6
Thicketwood Place*	Bayshore Drive	West End	0.7
Fernwood Lane*	Bayshore Drive	East End	0.2
Lantern Court*	Bayshore Drive	North End	0.1
Lavendar Court*	Bayshore Drive	South End	0.1
Park Lane*	Bayshore Drive	West End	0.3
Maple Gate	Sandlewood Trail	Bayshore Drive	0.5
Sandlewood Trail	Bayshore Drive	Bayshore Drive	0.4
Misty Court*	Bayshore Drive	North 0.2 km	0.2

ROAD	FROM	TO	LENGTH (km)
Southview Drive	Barnstable Drive	West End	1.0
Simcoe Road	Ramara Road 47	Ridge Avenue	1.5
Laguna Parkway	Simcoe Road	Paradise Boulevard	1.8
South Island Trail	Laguna Parkway	West 0.4 km	0.4
Paradise Boulevard*	Laguna Parkway	West 1.1 km	1.1
Poplar Crescent	Laguna Parkway	West to North End	1.3
Old Indian Trail	East of Pinetree Court	West of Pinetree Court	0.6
Pinetree Court	Old Indian Trail	Poplar Crescent	0.5
Turtle Path*	Poplar Crescent	Poplar Crescent	1.2
Willow Crescent*	Poplar Crescent	South End	0.3
Lake Avenue	Simcoe Road	Poplar Crescent	1.6
Beaver Trail*	Lake Avenue	East End	0.4
Ridge Avenue	Simcoe Road	0.2 km east of Lake Avenue	0.5
Lone Birch Trail	Simcoe Road	South End	0.5
Maple Trail	Lakeshore Drive	Lone Birch Trail	0.1
Church Street	Concession Road 4	South End	0.3
Concession Road 4	Highway 12	County Road 47	1.0
Perry Avenue	Concession Road 4	North End	0.7
Gladstone Street	Highway 12	Church Street	0.2
O'Neil Street	Highway 12	West End	0.2
Mary Street	Ramara Road 47	O'Neil Street	0.2
Ramara Road 47	Railway Crossing	Highway 12	0.4
Lakeshore Drive	Simcoe Road	Concession Road A	5.8
Meadowcrest Lane*	Suntrac Drive	South End	0.2
Meadowlark Court*	Suntrac Drive	North End	0.2
Sunnydale Lane*	Suntrac Drive	East End	0.2
Suntrac Drive	Muir Road	Muir Road	1.2
Furniss Crescent*	Muir Road	East End	0.1
Spy Glass Point Road*	Concession Road B	South End	0.4
Stephen Drive	Ramara Road 47	End	0.7

ROAD	FROM	TO	LENGTH (km)
Ramara Road 47	Talbot River Bridge	Stone Gate Road	1.0
Concession Road A	Ramara Road 51	East End	0.3
Ethel Drive*	Concession Road A	South End	0.2
Sylvan Glen Drive	County Road 47	West End	0.8
Sunrise Drive	Sylvan Glen Drive	East End	0.3
Dalrymple Drive*	Concession Road 9	South End	0.7
Portage Bay Road	Rama Road	West End	0.2
Fern Resort Road	4482 Fern Resort Road	West End	0.3
Prospect Avenue	Fern Resort Road	Private Road	0.2
Margaret Orr Boulevard*	Concession Road 12	South End	0.5
Bluebird Street	Airport Road	North End	0.9
Southwood Beach Blvd.*	Rama Road	East End	1.1
Shady Court*	Southwood Beach	South End	0.2
Beach Drive	Glen Ellen Drive	South End	0.9
Dock Road	Rama Road	West End	0.2
Glen Ellen Drive	0.5 km north of Dock Road	Rama Road	0.8
Davy Drive*	Switch Road	North End	1.3
East River Road*	County Road 169	To End	0.6
Island Crescent*	East River Road	East End	0.4
Ash Crescent*	Island Crescent	South End	0.3
Birch Drive*	Fairgrounds Road	North End	1.4
West River Road*	County Road 169	North End	0.4
South River Road*	County Road 169	South End	0.7
Doner Drive*	County Road 169	South End	0.6
Riverleigh Drive	County Road 169	Poplar Crescent	1.0
Parklane Crescent	Riverleigh Drive	Riverleigh Drive	1.5
Poplar Lane*	Parklane Crescent	North End	0.3
Oakridge Drive*	County Road 169	North End	2.6
Pineridge Road*	Oakridge Drive	South End	0.5
Grist Mill Road	County Road 169	North	0.1

ROAD	FROM	TO	LENGTH (km)
Oak Point Road	Ramara/Severn Boundary (bridge)	South End	0.1
Lowanda Lane*	Monck Road	South End	0.3
TOTAL			61.0

APPENDIX B – Parking Lots

Parking Lot	Address	Area (m ²)
Fire Hall - Station 2	85 Patricia Drive	2,000
Ramara Centre	5482 Highway 12	5,800
Ramara Administration Office	2297 Highway 12	2,800
Fire Hall – Station 1	3290 County Road 47	2,300
Medical Centre	3242 Ramara Road 47	1,300
	TOTAL	14,200

APPENDIX C – Map

Roads requiring sweeping are shown with a red line. The blue markers indicate the location of the parking lots.

