



2297 Highway 12,
PO Box 130
Brechin, Ontario L0K 1B0
p. 705-484-5374
f. 705-484-0441

INFRASTRUCTURE DEPARTMENT

REQUEST FOR QUOTATION

Contract # ID-08-2026

Sealed Quotations for: Gravel Overlay

As Described Herein and Addressed:

Attention Clerk, Township of Ramara
By Courier or Drop off
Township of Ramara Administration Building
Box 130, 2297 Highway 12, Brechin, ON L0K 1B0

Please submit completed proposal in person or by mail in a sealed envelope quoting the above contract ID number and closing date.

Electronic Submissions will also be accepted and may be submitted to both infrastructure@ramara.ca and clerks@ramara.ca. Submissions shall include all pages of the quotation and all supporting documentation.

QUOTATION SUBMISSION DEADLINE

DATE: June 17, 2026
TIME: 10:00 a.m. local time
LOCATION: 2297 Highway 12, Brechin, ON L0K 1B0

LATE SUBMISSIONS WILL NOT BE ACCEPTED

The Corporation of the Township of Ramara reserves the right to accept or reject all or part of any Bid and reserves the right to accept other than the lowest Bid and to cancel this Call for Bid at any time.

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INSTRUCTIONS TO BIDDERS

i. DEFINITIONS

The following definitions apply to the interpretation of the Request for Quotation;

1. **“Bidder”** means the entity or person who submits a response to a call for bid.
2. **“Call for Bid”** means a formal or informal request for bid, on the terms and conditions set forth in the Township’s bid documents, which may be in the form of a Request for Quotation, Proposal, Tender, or Standing Offer.
3. **“Constructor”** means the successful person or company engaged in the construction business.
4. **“Contract”** means an agreement to be signed between the Owner and a successful bidder pursuant to the quotation process.
5. **“Contractor”** means the successful bidder pursuant to the call for bid that has extended a contract.
6. **“Contract Administrator”** means a person authorized or appointed by the Township to act on behalf of the Owner in any particular capacity.
7. **“Closing Time”** Time and Date of quotations has the meaning ascribed thereto in Section ii of these Instructions to Bidders.
8. **“Infrastructure Services Manager”** means the Director of Infrastructure for the Township of Ramara or such other person, partnership or corporation as may be authorized by the Council to act on their behalf in any particular capacity.
9. **“OPS”** means the current Ontario Provincial Standards published by the Ontario Standards organization.
10. **“Start Work Order”** means the document in writing, referred to in the call for bid, that is issued by the Contract Administrator or the Engineer that authorizes the Contractor to begin the work.

11. “Quotation Documents” means the documents listed in Section iii of these Instructions to Bidders.

12. “Work” means the work to be performed by a Contractor pursuant to a Contract issued as a result of this call for bid as described in the Contract Documents and includes, but is not limited to, the work generally described in Section ii of these Instructions to Bidders.

ii. GENERAL OVERVIEW

1. SCOPE

The supply and application of specified granular material to various roads throughout the Township of Ramara.

2. FORM OF QUOTE

All quotations must be on the forms provided, clearly marked with “2026 Gravel Overlay”.

3. TIMELINE

Steps in RFQ process	Date	Time (if applicable)
Bid Posting	June 4, 2026	
Deadline for Questions	June 11, 2026	11:00 a.m.
Deadline for Addenda	June 15, 2026	4:30 p.m.
Deadline for Submission	June 17, 2026	10:00 a.m.
Anticipated Start Date	Late June 2026	

4. SITE MEETING

No site meeting is required for this quotation.

5. QUOTATION DEPOSIT

No deposit is required for this quotation.

6. FREEDOM OF INFORMATION

All submissions to the Township become the property of the Township and such are subject to the *“Municipal Freedom of Information and Protection of Privacy Act.”*

7. BRIBERY/FRAUD

Should any bidder or any of their agents give or offer any gratuity or attempt to bribe any employee of the Township, or to commit fraud, the Township shall be at liberty to cancel the prospective bidder’s submission or contract.

8. BUY ONTARIO ACT

No preference will be given to any business for goods and/or services provided to the Township, except as required under the Buy Ontario Act. This project will comply, as necessary, with this legislation.

Included in this document are three schedules:

- Schedule IV – List of Major Goods and Services (completed by the Township of Ramara)
- Schedule V – Domestic Supply Chain Commitment Plan (to be completed by the Bidder and submitted with all bids)
- Schedule VI – Domestic Supply Chain Commitment Plan Compliance Declaration (to be completed by the Successful Bidder and submitted with all invoices).

Failure to complete Schedule V with the bid will result in a non-compliant bid. Failure to submit Schedule VI with all invoices will result in held payments until submission. Failure to meet these requirements will result in termination of the contract.

9. WORKPLACE SAFETY AND INSURANCE BOARD (WSIB)

The successful bidder(s) shall supply a Certificate from the Workplace Safety and Insurance Board prior to the start of the contract indicating that all of the assessments the bidder(s) or subcontractor(s) is liable to pay under *Worker's Safety Insurance Board Act* or successor legislation have been paid and they are in good standing with the Board.

Effective January 1, 2013, Bill 119 legislates that all Contractors and Sub-Contractors categorized under class G: construction, shall have WSIB account and clearance coverage prior to commencing any contract.

Alternatively, if the successful Bidder(s) is an Independent Operator and is not categorized under Class G: Construction, the Bidder(s) shall submit a letter, from the WSIB, confirming that s/he has Independent Operator Status under the WSIB Act for work to be carried out for the Township of Ramara. If the Bidder(s) does not have Independent Operator Status, the Bidder shall;

- I. Complete an Independent Operator Status Questionnaire upon being awarded the contract; and,
- II. Fund all costs associated with any appeal of a determination by WSIB that the Bidder is not an Independent Operator; and,
- III. Provide proof of Employer's Liability Insurance (provided either by WSIB or the Contractor's insurance provider).

The Bidder(s) acknowledges and agrees that the Township is not hiring an employee(s) to perform the work associated with this Quotation. As such, the Township reserves the right to terminate all Contracts associated with this Quotation if all appeals have been exhausted and the bidder(s) are determined by WSIB, court, or tribunal of competent jurisdiction to be an employee. Any and all monies to be paid to the bidder(s) shall be returned regardless of the extent of work that has been completed to that point, and all material and documents associated with the Quotation, as well as Township property, shall be returned to the Township. The bidder(s) acknowledges and agrees that any work completed to the date the appeal process has been completed, and an unfavorable determination is made will be provided to the Township for free and without any expectation of compensation. The risk associated with completing any work while there is an appeal process underway is entirely born by the bidder(s).

10. INSURANCE

The Successful bidder(s) shall maintain and pay for Comprehensive General Liability Insurance with an insurer acceptable to the Township. The coverage shall include premises and all operations liability to be performed by the bidder. This insurance coverage shall be subject to limits of not less than **Five Million Dollars (\$5,000,000.00)** inclusive **per occurrence** for bodily injury, death and damage to property including loss of use thereof for any one occurrence.

The policy shall include **The Corporation of the Township of Ramara** as an additional insured in respect of all operations performed by or on behalf of the Bidder. The Bidder(s) shall be entirely responsible for the cost of any deductible that is maintained in any insurance document.

The Insurance Policy shall not be altered, canceled or allowed to expire or lapse, without thirty (30) days prior written notice to the Township.
The Liability Insurance shall not contain any exclusion or limitations in respect of shoring, underpinning, rising or demolition of any building or structure, pile driving, caisson work, collapse of any structure or land from any cause.

Where applicable the bidder(s) shall carry standard automobile and non-owned automobile liability insurance and shall protect them against all liability arising out of the use of owned or leased vehicles, used by the Bidder(s), its employees or agents. The limits of the liability for both owned and non-owned vehicles shall not be less than **Two Million Dollars (\$2,000,000.00)** per occurrence.

11. ACCESSIBILITY

The Bidder(s) shall comply with the provisions of the *Accessibility for Ontarians with Disabilities Act 2005*, S.O. 2005, chapter 11 and the Regulations with regard to provision of the goods and/or services contemplated herein, including, without limitation, section 6 of Ontario Regulation 429/07, Accessibility Standards for Customer Service, as amended. The Bidder(s), when applicable, shall ensure that its employees, agents, volunteers and representatives receive training regarding the provision of the

goods and services to person with disabilities. The Bidder(s) acknowledges that the Corporation of the Township of Ramara, in deciding to purchase goods or services through its procurement process, is required to consider the accessibility for persons with disabilities, when applicable and practical to do so.

12. HEALTH & SAFETY

All work performed under this contract must be carried out in accordance with the terms and conditions of the Ontario Occupational Health and Safety Act (OHSA or the Act), applicable Regulations, applicable standards, and other applicable legal requirements.

Unless otherwise stated, the successful bidder, for the purposes of the Act, shall be designated as the 'Constructor' for this project. The constructor has complete control of the work on behalf of the Township and is responsible for regulatory compliance and safe work procedures on the job site.

Any requirement for a Notice of Project to be submitted to the Ministry of Labour (MOL) is the sole responsibility of the constructor.

The Constructor further acknowledges and agrees that any breach or breaches of the Occupational Health and Safety Act, applicable Regulations, Standards, Environmental Protection Act, other legal requirements, and/or their own Health & Safety Policies and Procedures whether by the Constructor or any of its subcontractors may result in:

- The termination of the contract.
- The immediate removal of the Constructor and/or sub-contractor's equipment from the site.
- The forfeiture of all sums owing the constructor/or sub-contractor by the Township of Ramara

The Constructor's health and safety responsibilities will include the following:

- Where hazardous materials, physical agents and/or designated substances are used in the performance of the required work, the successful bidder shall ensure that the requirements of the Occupational Health and Safety Act, applicable Regulations and environmental requirements are complied with.
- Ensure workers are aware of the hazardous substances that may be in used at the workplace,
- Ensure workers are provided with and wear the appropriate personal protective equipment required for the area when engineering controls aren't practicable.
- Demonstrate the establishment and maintenance of health and safety program, with objectives and standards and will provide qualified workers and meet all applicable legislation.

-
- The Constructor acknowledges that they are familiar with the Occupational Health and Safety Act, applicable Regulations, applicable Standards and other legal requirements that applies to the work being conducted.
 - The Contractor covenants and agrees to observe strictly and faithfully the provisions of the Occupational Health and Safety Act, applicable Regulations, and rules circulated there under together with the Constructor's Health and Safety Policies and Procedures.
 - The Constructor agrees to indemnify and save the Township of Ramara harmless for damages or fines arising from any breach or breaches of the said Occupational Health and Safety Act and other applicable legal requirements.
 - The Constructor agrees to have a competent supervisor on site at all times when work is in progress, and that this supervisor enforces safe work practices.
 - The Constructor shall allow access to the work site on demand to representatives of the Township of Ramara to inspect work sites.
 - The Constructor agrees that any damages or fines that may be assessed against the Township of Ramara by reason of a breach or breaches of the Occupational Health and Safety Act and applicable Regulations by the Constructor or any of its sub-contractors will entitle the Township of Ramara to off-set the damages so assessed against any monies that the Township of Ramara may from time to time owe the Constructor under this contract or under any other contract whatsoever.
 - Where any portion of the work or services in this Contract is contracted to a sub-contractor, the Constructor agrees that the provisions of this section (**12. Health & Safety**) will apply to the subcontractor and the Constructor will enforce said provisions.
 - The Township of Ramara may consider previous OHSa violations as grounds for rejection and the Township of Ramara may terminate any contract arising from this document if the Bidder is continuously in violation of OHSa requirements.

Proof of the above may be required by the Township at any time from tendering to project completion.

13. ASSIGNMENT OF CONTRACT

The successful Bidder(s) shall not assign transfer, convey, sublet or otherwise dispose of this contract or his/her right, title or interest therein, or his/her power to execute such contract, to any other person, company or City, without the previous consent, in writing, of the Township's officials, which consent shall not be unreasonably withheld.

14. SPECIFICATIONS FOR GRANULAR MATERIALS

Description:

This specification covers the Township's requirements for supplying and/or hauling and/or placing and spreading.

Materials:

Aggregates shall consist of hard; uncoated cubical fragments produced from rock or boulders of uniform quality and shall be free from lumps of clay. Materials shall be subject to sampling and testing by the Infrastructure Services Manager, or designate, at all times. Aggregates shall satisfy the requirements of the Provincial Standard Specification 1010, Table 1 Physical Property Requirements, and Table 2 Gradation Requirements. Materials that fail to meet minimum requirements will be rejected.

LIMESTONE WILL NOT BE ACCEPTED.

Measurement for Payment:

Measurement for payment of granular materials will include only those materials incorporated into the work and accepted by the Infrastructure Services Manager, or designate.

Tonnage Measurement:

The contractor requires payment by the tonne supplied and by the tonne per kilometre hauled for material applied on Township roads.

15. SPECIFICATIONS

- a. Trucks to be used must be bottom dump hoppers with cab control in working order for spreading.
- b. A minimum of 1,500 tonnes per day must be spread.
- c. The Township reserves the right to check weights at any time.
- d. Spreading to be completed at one area before beginning spreading at another area.
- e. Material to be spread on various roads throughout the Township as directed by the Infrastructure Services Manager or designate.

16. SAFETY DATA SHEETS

A current safety data sheet must be available upon request.

17. COMPLETION

The deadline of completion is July 31, 2026, with an anticipated start date late June 2026.

18. WEIGHING

Weighing shall be carried out in accordance with the Ministry of Transportation Form 502, current at the time of this quotation. Copies of MTO Form 502 are available upon request from the MTO District office.

19. DAMAGE BY VEHICLES AND OTHER EQUIPMENT

If at any time, in the opinion of the Infrastructure Services Manager or designate, damage is being done or is likely to be done to any highway or any improvement thereon, other than such portions as are part of the work by the Contractor's vehicles or other equipment whether licensed or unlicensed, the contractor shall, on the direction of the Infrastructure Services Manager and at the Contractor's own expense, make changes in or substitutions for such vehicles or other equipment or shall alter loadings or shall in some other manner remove the cause of such damage to the satisfaction of the Infrastructure Services Manager, including re-routing haul routes.

20. LOADING OF MOTOR VEHICLES

Where a vehicle is hauling material for the use on the specified work, in whole or in part upon a public highway and where motor vehicle registration is required for such vehicle, the contractor shall not cause or permit such vehicle to be loaded beyond its legal limit as specified in the Highway Traffic Act, whether such vehicle is registered in the name of the contractor or otherwise.

21. AWARD OF QUOTATION

The award of the quotation will take the following into consideration:

- a. Expertise;
- b. Access to equipment possessing the required safety devices to conform to all regulations
- c. Availability;
- d. Reliability;
- e. Past Performance; and,
- f. Price.

22. HIGHWAY TRAFFIC ACT

The Bidder(s) of any equipment being used under hire by the Township shall be responsible to ensure the equipment is in full compliance of all statutes of the Highway Traffic Act, R.S.O. 1990.

23. PRICING AND PAYMENT

Payment at the quoted price shall be made upon submission of invoice after completion. All invoices must include a copy of Schedule VI – Domestic Supply Chain Commitment Plan – Compliance Declaration. Failure to include this schedule will result in held payment.

24. BASIS OF PAYMENT – GRANULAR MATERIALS

Payment at the quoted price shall be compensation in full for performing the work specified the quotation item and for the supply of all labour, equipment and material,

except as otherwise provided, necessary to complete the work to the satisfaction of the Infrastructure Services Manager.

25. HOURS OF WORK

Spreading will only take place between the hours of 7:00 am and 4:00 pm., Monday to Thursday, at the discretion of the Infrastructure Services Manager, or designate. If the Contractor wishes to extend the normal working hours, all overtime expenses incurred by the Township will be reimbursed by the Contractor.

26. TERM OF QUOTATION

The term of this quotation will be for the 2026 gravel roads program.

27. QUALIFICATIONS

The successful Bidder shall be a company of recognized standing at least five (5) years' experience in this type of work and have the necessary equipment and skilled labour to carry out the work adequately.

28. CONDITIONS

The Contractor has carefully examined the provisions, plans, specifications and conditions attached to this quotation and had carefully examined the site and location of the work to be done and the Contractor understands and accepts the said provisions, plans, specifications and conditions and, for the prices set forth in this tender, hereby offers to furnish all machinery, tools, apparatus and other means of construction, furnish all materials except as otherwise specified and to complete work in strict accordance with the provisions, plans, specifications and conditions attached to this quotation.

It is agreed that the quoted quantities are estimated only and may be increased or decreased by the Township without alteration of the quoted price; however, such increase or decrease shall not exceed 20%.

iii. SUBMISSION FORMAT & CONTENTS

29. GENERAL FORMAT OF SUBMISSION

The Township will not accept any other format of the Schedule I Items and Prices other than that provided within this Request for Quotation. Schedule I Items and Prices are to be completed in full as provided in this document with no modifications, additions or deletions. Failure to complete Schedule I as stipulated may result in disqualification of the bid submission.

30. CONTENTS OF SUBMISSION

The Request for Quotation response submission should include the following information only and shall be submitted in the same sequence provided:

- I. Completed Bidder Information Form**
- II. Health and Safety:**
 - a. Provide a current and valid certificate of clearance from WSIB
- III. Provide all mandatory information as requested within Schedule I**
- IV. Ensure Schedule I is initialed and dated.**
- V. Completed Schedule II – Ability and Experience Form.**
- VI. Completed Schedule III – Equipment List.**
- VII. Completed Schedule V – Domestic Supply Chain Commitment Plan.**
- VIII. Provide a completed Declaration of Accessibility Compliance Form.**

TABLE 1

PHYSICAL PROPERTY REQUIREMENTS

MTO LABORATORY TEST and NUMBER	Granular O	Granular A	Granular S	Granular B Type I and Type III	Granular B Type II	Granular M	Select Subgrade Material
Percent crushed particles, % minimum, LS-607	100	60	50	--	--	60	--
Unconfined Freeze-Thaw, % maximum loss, LS-614	15	--	--	--	--	--	--
2 or more crushed faces, % minimum, LS-618	85 (Note 1)	--	--	--	--	--	--
Micro-Deval Abrasion, Coarse Aggregate, % maximum loss, LS-618	21	25	25	30 (Note 2)	30	25	30 (Note 2)
Micro-Deval Abrasion, Fine Aggregate, % maximum loss, LS-619	25	30	30	35	35	30	N/A
Asphalt Coated Particles, % maximum, LS-621	0	30	30	30	0	30	0
Amount of Contamination, LS-630	(Note 3)						
Plasticity Index, maximum LS-703/704	0						
Determination of Permeability, k, LS-709	(Note 4)						

- Notes:**
1. When Granular O is produced from boulders, cobbles, or gravel retained on the 50 mm sieve.
 2. The coarse aggregate Micro-Deval abrasion loss test requirements shall be waived if the material has more than 80 % passing the 4.75mm sieve.
 3. Granular A, B Type I, B Type III, or M may contain crushed glass or ceramic materials up to a combined total of 15% by mass. Granular A, B Type I, B Type III, M, O, and S shall not contain more than 1% by mass of wood, clay brick and/or gypsum wall board or plaster. Granular B Type II and SSM shall not contain more than 0.1% by mass of wood.
 4. For materials north of the French and Mattawa Rivers only, the coefficient of permeability, K, shall be greater than 1.0×10^{-4} cm/s or alternatively, where past field experience has demonstrated satisfactory performance. Prior data demonstrating compliance with this requirement for K shall be acceptable, provided such testing has been done within the 5 years of the material being used and field performance has continually been shown to be satisfactory.

TABLE 2**GRADATION REQUIREMENTS – PERCENT PASSING**

GRANULAR 'A'

MINISTRY SIEVE DESIGNATION	PERCENT PASSING BY WEIGHT SPECIFIED
26.5 mm	100
19.0 mm	85 – 100
13.2 mm	65 – 90
9.5 mm	50 – 73
4.75 mm	35 – 55
1.18mm	15 – 40
300 µm	5 – 22
75µm	2 – 8 (2 – 10)**

** Where the aggregate is obtained from a quarry or air-cooled blast furnace slag or nickel slag source.

iv. **TENDER DOCUMENTS**

QUOTATION FORM

THE CORPORATION OF THE TOWNSHIP OF RAMARA

GRAVEL OVERLAY

DOCUMENTS TO BE ENCLOSED WITH THIS FORM INCLUDING BUT NOT LIMITED TO:

- **Bidder Information Form**
- **Health & Safety Information**
- **Schedule I – Items and Prices**
- **Schedule II – Ability and Experience Form**
- **Schedule III – Equipment List**
- **Schedule V – Domestic Supply Chain Commitment Plan**
- **Declaration of Accessibility Compliance Form**

BIDDER INFORMATION FORM

**BIDDERS MUST COMPLETE THIS FORM AND INCLUDE WITH THEIR SUBMISSION
PLEASE ENSURE ALL INFORMATION IS LEGIBLE.**

Company Name	
Bidder's Main Contact Individual	
Address (Including postal code)	
Office Phone #	
Toll Free#	
Cellular#	
Fax#	
E-Mail Address	
Website	
HST Account #	

I/WE _____ agree to commence work on _____ and diligently perform the work continuously without undue delay and further promise to complete the work by **JULY 31, 2026.**

I CERTIFY THAT ALL PRICES IN SCHEDULE I CONSTITUTE THE OFFICAL QUOTATION BID

NAME: _____
(PRINT)

AUTHORIZED SIGNATURE: _____

DATE: _____

SCHEDULE I – ITEMS AND PRICES

Any modifications of this form will result in the bid being disqualified. This form must be completed in full.

PART A - SUPPLY AND DELIVER VIA BELLY DUMPS TO ROADS

LOCATION (see attached map)	Estimated Quantity (Tonnes)	Unit Price	GRANULAR "A" PIT RUN PRICE PER TON	TOTAL
North				
Haulage and spreading with Belly Dumps per tonne per km	2,000	_____ km/tonne	\$ _____	\$ _____
Based on number of km between pit and Yard #3 located at 7305 County Road 169			_____ km	
Central				
Haulage and spreading with Belly Dumps per tonne per km	8,000	_____ km/tonne	\$ _____	\$ _____
Based on number of km between pit and Yard #1 located at 3853 Highway 12			_____ km	
South				
Haulage and spreading with Belly Dumps per tonne per km	6,000	_____ km/tonne	\$ _____	\$ _____
Based on number of km between pit and Yard #2 located at 2115 Highway 12			_____ km	
Example: Bedrock Quarry is located 57 km from Yard #3 and they bid \$0.09 km/tonne. Their bid would be as follows:				
Haulage and spreading with Belly Dumps per tonne per km	Up to 10,000 tonnes	\$0.09 km/tonne	\$ 6.25 per Tonne	(10,000 x \$0.09 x 57)+(\$6.25*10,000)
Based on number of km between pit and Yard #1 located at 3853 Highway 12			57 km	\$113,800.00

NOTE: TONNAGE IN EACH AREA IS AN ESTIMATE, TOTAL REQUIRED QUANTITY IS 16,000 TONNES AND MAY BE DISTRIBUTED SLIGHTLY ABOVE / BELOW TOTAL ESTIMATED QUANTITIES, ANY DIFFERENCES IN DELIVERY AREAS SHOULD BE REFLECTED IN THE FINAL INVOICE.

TOTAL \$ _____

13% HST \$ _____

SUPPLY & DELIVERY TOTAL ESTIMATED QUOTE \$ _____ ("A")

SCHEDULE I CONT. – ITEMS AND PRICES

Any modifications of this form will result in the bid being disqualified. This form must be completed in full.

PART B - SUPPLY ONLY (STOCKPILE) NO DELIVERY

LOCATION	APPROX. QUANTITY (TONNES)	UNIT PRICE PER TONNE	TOTAL
Loaded on Township or contracted trucks by bidder with bidder's equipment at quarry. If Township equipment or personnel are used for loading trucks in quarry, a \$0.50 per tonne discount will apply.	5,000	\$ _____	\$ _____

TOTAL \$ _____

13% HST \$ _____

SUPPLY TOTAL ESTIMATED QUOTE \$ _____ ("B")

TOTAL BID (in writing) \$ _____ (Total of A +B)

Quotation price shall be good until December 31, 2026.

SCHEDULE II – ABILITY AND EXPERIENCE FORM

The Bidder shall provide below three (3) separate Customers **other than the Township** having purchased a similar size and design of goods and/or services as specified herein for a previous three (3) year period from the issuance of this document.

REFERENCE #1	
Customer	
Contact Name & Phone Number	
Date of Purchase	
Description of Goods or Services Provided	
REFERENCE #2	
Customer	
Contact Name & Phone Number	
Date of Purchase	
Description of Goods or Services Provided	
REFERENCE #3	
Customer	
Contact Name & Phone Number	
Date of Purchase	
Description of Goods or Services Provided	

REFERENCE RELEASE FORM

I _____ (authorized signatory for the submitting firm) authorize the Township to contact the person and/or organization listed on the ABILITY & EXPERIENCE FORM, for the purpose of obtaining information relating to the bidder.

The Township reserves the right to call references if in its sole discretion finds a need to do so.

The Township reserves the right to check other references other than listed herein.

SCHEDULE III – EQUIPMENT LIST

The Bidder shall provide a list of equipment available for use in performing the Work under this Contract.

The Township of Ramara reserves the right to verify the availability and condition of the equipment listed prior to award and at any time during the term of the Contract.

Only equipment suitable for the performance of the Work and compliant with the specifications of this Request for Quotation shall be used.

1. Hauling and Spreading Equipment

Note: In accordance with the specifications, trucks used for spreading must be bottom dump hoppers equipped with operational, cab-controlled gates.

Equipment Type	Make/Model	Quantity	Capacity (tonnes)	Owned/Leased

2. Additional Equipment (if applicable)

Bidders may list any additional equipment proposed to support the completion of the Work.

Equipment Type	Make/Model	Quantity	Owned/Leased	Notes

SCHEDULE IV – LIST OF MAJOR GOODS AND SERVICES

Project No:	ID-08-2026
Project Name:	Gravel Overlay

For the purposes of the Domestic Supply Chain Commitment Plan, the major goods and services for this Quotation may include, as applicable to the Work:

1. Supply of the specified granular material
2. Trucking and hauling services

The Bidder shall ensure that its Domestic Supply Chain Commitment Plan applies to all categories relevant to the Work.

SCHEDULE V – DOMESTIC SUPPLY CHAIN COMMITMENT PLAN

Project No:	ID-08-2026
Project Name:	Gravel Overlay
Bidder Name:	

1. Bidder Commitment

The bidder confirms that, if awarded the Contract, it will meet or exceed the following minimum domestic content requirement for the major goods and services identified by the Township in the Quotation Documents:

Minimum Commitment: 100%

This commitment applies to the total value of the major goods and services identified by the Township for this Quotation, including applicable goods and services supplied by subcontractors, suppliers, manufacturers, and fabricators.

2. Applicable Commitment Basis

Ontario and Canada

The minimum commitment will consist of Ontario-Made Goods and Ontario Services together with Canadian-Made Goods and Canadian Services.

3. Bidder Acknowledgement

The bidder acknowledges and agrees that:

1. This Domestic Supply Chain Commitment Plan is a mandatory eligibility requirement of the Quotation and is not scored;
2. Failure to submit this completed form may result in the Quotation being declared non-compliant and excluded from any and all further evaluation;
3. If awarded the Contract, this commitment will form part of the Contract;
4. The Bidder is responsible for ensuring that its subcontractors, suppliers, manufacturers, and fabricators support the commitment made in this form;
5. The Township may request clarification or supporting documentation before, during, and/or after award for the purpose of verifying compliance; and
6. Any material misrepresentation in this form, or failure to comply with the commitment during and/or after award, may result in disqualification or the exercise of contractual remedies by the Township.

4. Bidder Declaration

The Bidder certifies that the information provided in this Domestic Supply Chain Commitment Plan is complete and accurate to the best of its knowledge and is based on the Bidder's proposed performance of the Work.

Authorized Signing Officer: _____

Title: _____

Signature: _____

Date: _____

**SCHEDULE VI – DOMESTIC SUPPLY CHAIN COMMITMENT PLAN – COMPLIANCE
DECLARATION**

To Accompany All Progress Payment Application/Invoice

1.Contract Information

Project Number:	ID-08-2026
Project Name:	Gravel Overlay
Contractor Name:	
Progress Payment Application/Invoice No:	
Payment Period Covered:	
Date of Declaration:	

2.Contractor Declaration

I, _____, in my capacity as _____ of the Contractor named above, and being duly authorized to bind the Contractor, hereby declare and certify to the Township of Ramara as follows:

1. The Contractor has performed the Work during the payment period identified above in a manner consistent with the Contractor’s Domestic Supply Chain Commitment Plan submitted with its quotation and incorporated, by reference, into the Contract.
2. With respect to the goods, material, equipment, fabrication, manufacturing, and services supplied or incorporated into the Work for which payment is requested in this progress payment application, the Contractor is in compliance with its Domestic Supply Chain Commitment Plan, except as expressly disclosed in this Declaration.
3. Except as disclosed in this Declaration, the Contractor has not made any actual or anticipated change affecting the Domestic Supply Chain Commitment Plan, including any change to supplier, manufacturer, or place of service delivery, that has not already been reported to the Township in writing in accordance with the Contract.
4. Except as disclosed in this Declaration, the Contractor has not made any material change that would reduce, impair, or invalidate its domestic supply chain commitment without the Township’s prior written approval.
5. The Contractor has taken reasonable steps to ensure that its subcontractors, suppliers, manufacturers, fabricators, and service providers supporting the Work during this payment period have performed in a manner consistent with the Contractor’s Domestic supply Chain Commitment Plan.
6. The information set out in this Declaration, including any attached schedules or supporting documents, is complete and accurate to the best of the Contractor’s knowledge, information, and belief.
7. The Contractor has created and maintained records supporting domestic supply chain compliance for the Work covered by this progress payment application and will provide supporting record satisfactory to the Township upon request.

3. Disclosure of Changes or Exception (from original bid)

Please check one.

A. No Changes or Exceptions

The Contractor confirms that there are no changes, substitutions, exceptions, or compliance issues to disclose for this payment period that may affect the Domestic Supply Chain Commitment Plan.

B. Changes or Exceptions Disclosed

The Contractor discloses the following actual or anticipated changes, substitutions, exceptions, or other matters that may affect the Domestic Supply Chain Commitment Plan:

If box B is checked, the Contractor must complete the Disclosure of Changes or Exceptions Chart attached as the final page of this Schedule. If box A is checked, the final-page chart does not need to be completed.

4. Supporting Documentation

Please check all that apply:

Supplier invoices

Purchase orders

Manufacture or fabricator certifications or letters

Bills of lading or shipping records

Subcontractor confirmations

Service provider declarations

Updated domestic supply chain tracking sheet

Other: _____

No attachments included with this submission; records will be provided upon request

5. Acknowledgement

- This Declaration is provided in support of a progress payment application under the Contract;
- The Township may request clarification or supporting documentation to verify compliance with the Domestic Supply Chain Commitment Plan; and

- Failure to provide this Declaration, failure to provide supporting records when requested, or failure to comply with Domestic Supply Chain Commitment Plan requirements will result in delay or withholding of payment in accordance with the terms of the Contract.

6. Signature

Name of Authorized Signing Officer:	
Title:	
Contractor Name:	
Signature:	
Date:	

Disclosure of Changes or Exceptions

Item/ Major Good or Service	Originally Identified Supplier/ Manufacturer/ Service Provider	Location of Manufacturer/ Fabrication/ Service Delivery	Reason for Change	Date Township Notified	Township Approval (Staff)

DECLARATION OF ACCESSIBILITY COMPLIANCE FORM

Company Name: _____
Print Name: _____
Title: _____
Date: _____

I acknowledge that I am required to comply with Section 6 of Ontario Regulation 429/07 (Accessibility Standards for Customer Service) made under the *Accessibility for Ontarians with Disabilities Act, 2005*). I confirm that my employees, agents, volunteers and representatives who are required to receive training under the Act have completed the required. I will provide to The Corporation of the Township of Ramara any further documentation that confirms this training upon its request.

I will indemnify the Corporation of the Township of Ramara from and against any costs, expenses, fines, penalties, damages or losses that may arise or may be incurred as a result of my failure to comply with these requirements.

I declare that I have read, understood and will meet all enacted accessibility standards as amended from time to time.

I further declare that if applicable I will undertake to ensure any sub-contractors hired by _____ (insert company name) for the completion of work contracted by the Township will also comply with the above requirements.

Authorized Signature
I have authority to bind the corporation.

Date

Appendix A - Gravel Area Map

